



Republic of the Philippines
Department of Education
 CARAGA REGION

OCT 25 2022
 CONTROL

October 24, 2022

REGIONAL MEMORANDUM
 No. 0941, s. 2022

To: ALL SCHOOLS DIVISION SUPERINTENDENTS
 This Region

RELEASE AND DISTRIBUTION OF REGIONALLY PROCURED TABLETS

- The field is hereby informed of the release and distribution of the regionally procured Tablets, USB Flash Drive, and 1.6 Gpbs SIM Based Mobile WiFi Router (for schools) to be used by the learners during their synchronous and asynchronous classes that include webinars, online classes, meetings, and other online educational activities in the new normal situation.
- The Division ITO Officers, in coordination with the LRMS personnel, shall upload in the said tablets soft copies of Quarter 1 and Quarter 2 SLMS.
- Below is the Table of Allocation per SDO as reference for logistics preparations.

No.	Division	Number of Tablets	Number of USB Flash Drive	1.6 Gpbs SIM Baseb Mobile WiFi Router for Schools
1.	Agusan del Norte	50	50	17
2.	Agusan del Sur	55	55	18
3.	Bayugan City	35	35	16
4.	Bislig City	40	40	16
5.	Butuan City	45	45	17
6.	Cabadbaran City	35	35	16
7.	Dinagat Islands	40	40	16
8.	Siargao Islands	40	40	16
9.	Surigao City	45	45	17
10.	Surigao del Norte	50	50	17
11.	Surigao del Sur	55	55	18
12.	Tandag City	35	35	16
	TOTAL	525	525	200

- Before the distribution of the items, the Division ITO Officers and LR Managers shall conduct an orientation on the use and care of the tablets to the School Heads, School Property Custodians, and School IT Coordinators.
- All Schools Division Supply Officers are advised to pick up the items in the regional office through Assets Management Unit c/o Ms. Zenylou F. Buyan, the Unit Head during weekdays, starting October 26 - November 4, 2022.



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2022-10-14113

Document Control No:
 DepEdRO13-F-REC-013/R3/02-18-2020

6. Travelling expenses and per diems of the SDO Personnel shall be charged to the division MOOE funds subject to the usual accounting and auditing rules and regulations.

7. Immediate dissemination and compliance of this Memorandum is desired.


MA. GEMMA MERCADO LEDESMA
Regional Director *Juril*

Encls.: None

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

ALLOCATION DISTRIBUTION TABLETS USB

CLM/mfm
10/24/2022