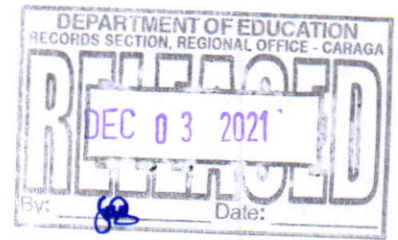




Republic of the Philippines
Department of Education
CARAGA REGION



December 3, 2021

OFFICE MEMORANDUM

No. 12-339, s. 2021

To: FUNCTIONAL DIVISION CHIEFS
UNIT HEADS
This Region

SUBMISSION OF GENDER AND DEVELOPMENT (GAD) PLAN 2022

1. All Functional Divisions (FDs) are hereby informed that the submission of Gender and Development (GAD) Plan for 2022 shall be on or before **December 10, 2021**. GAD Plans should be signed, scanned, and sent through adrilenemae.castanos@deped.gov.ph.

2. In accomplishing the GAD Plan, Functional Divisions (FDs) should identify appropriate PAPs to address priority gender issues that are included in the GAD Plan and Budget. Specific and doable PAPs may be client-focused or those addressing gender mainstreaming in major programs and other GAD-focused activities for agency clients. It may also be organization-focused or those addressing identified gender issues of the agency and its personnel.

3. Functional Divisions (FDs) shall assess the gender-responsiveness of the major PAPs using the HGDG Tool. Details on the attribution to the GAD budget of a portion or the whole of the budget of the agency's major PAPs are as follows:

HGDG Score	Description	Corresponding budget for the year that may be attributed to the GAD budget
Below 4.0	GAD is invisible	0% or no amount of the PAPs budget may be attributed to the GAD budget
4.0-7.9	Promising GAD prospects (conditional pass)	25% of the PAPs budget may be attributed to the GAD budget
8.0-14.9	Gender sensitive	50% of the PAPs budget may be attributed to the GAD budget
15.0-19.9	Gender-responsive	75% of the PAPs budget may be attributed to the GAD budget
20.0	Fully-gender responsive	100% of the PAPs budget may be attributed to the GAD budget

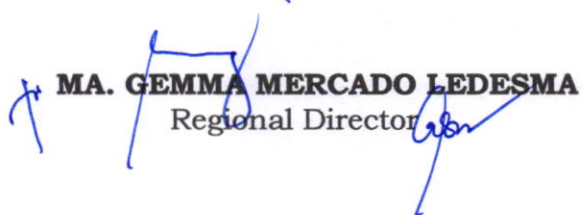


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4. Enclosed herewith is a copy of the prescribed GAD Plan template.
5. Immediate dissemination and compliance to this Memorandum is enjoined.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encl/s.: As Stated

Reference/s: Guidelines for the Preparation of Annual GAD Plans

To be indicated in the Perpetual Index
under the following subjects:

BUDGET ALLOTMENT

GAD FUNDS

GAD PLAN

ESS/ajc
12/03/2021

**ANNUAL GENDER AND DEVELOPMENT (GAD) PLAN AND BUDGET
FY 2022**

Organization: Department of Education
 Organization Hierarchy/ Functional Division:
 Total Budget/GAA of the Organization:
 Actual GAD Expenditure (GAA):
 % of GAD Budget Allocated:

Organization Category: National Government Agency

Primary Sources: GAA
 Other Sources:

Gender Issue/ GAD Mandate	Cause of Gender Issue	GAD Result Statement/ GAD Objective	Relevant Organization MFO/PAP or PPA	GAD Activity	Performance Indicators/ Targets	GAD Budget	Source of Budget	Responsible Office
1	2	3	4	5	6	7	8	9
Client Activities Focused								
1								
Organization Focused Activities								
9								

PREPARED BY: (GAD Focal Point System Alternate)

APPROVED BY: (Functional Division Chief)