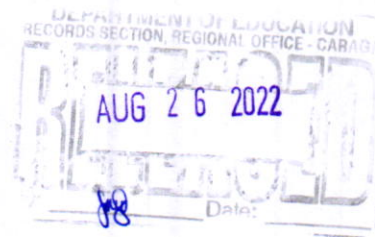




Republic of the Philippines  
**Department of Education**  
CARAGA REGION



August 22, 2022


REGIONAL MEMORANDUM

No. 0728, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENT  
Butuan City Division  
This Region

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR  
GENERAL MANAGEMENT AND SUPERVISION - ROP

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover expenses during the meeting with Assistant Secretary for the Field Operations Francis B. Bringas, CESO IV under FY 2022 GAA dated January 3, 2022.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.

  
**MA. GEMMA MERCADO LEDESMA**  
Regional Director

Encl.: as stated  
Reference: FY 2022 GAA  
To be indicated in the Perpetual Index  
under the following subjects:

GENERAL MANAGEMENT AND SUPERVISION - ROP  
SUB-ARO

BUD/nap  
08/22/2022



Address: J.P. Rosales Avenue,  
Butuan City  
Trunkline No: (085) 342-8207  
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Email: caraga@deped.gov.ph



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Republic of the Philippines  
**Department of Education**  
 CARAGA REGION

**RECEIVED**  
 BUDGET UNIT  
 8/19/22  
 BY: *[Signature]*

August 19, 2022

**MA. GEMMA MERCADO LEDESMA, CESO V**  
 Director IV  
 Department of Education Caraga Region  
 Butuan City

Madam:

This is to respectfully request authority from your office to download funds from GAA-MOOE(ORD Funds) to Butuan City Division to cover the funding requirement for meals of the participants during the meeting with Assistant Secretary for Field Operation Francis Cesar B. Bringas, CESO IV on August 25, 2022 in Butuan City.

Number of Pax	Amount per Pax	Total
SDOs (40 pax)	400.00	16,000.00
RO (15 pax)	400.00	6,000.00
<b>Grand Total</b>		<b>PhP 22,000.00</b>

Thank you.

Very truly yours,

*[Signature]*  
**BERNABE L. LINOG**  
 Chief, ESSD

Funds Available:

*[Signature]*  
**FE L. ALEGADO**

Chief, Finance

*Req. Made of ORD Funds*

Approved:

*[Signature]*  
**MA. GEMMA MERCADO LEDESMA, CESO V**  
 Regional Director

ESS/ctb  
 08/19/2022



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