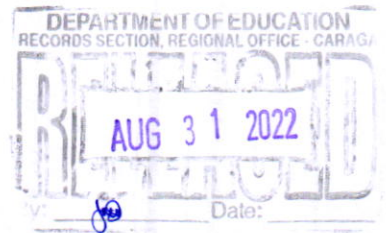




Republic of the Philippines  
**Department of Education**  
 CARAGA REGION



August 31, 2022

REGIONAL MEMORANDUM  
 No. 074, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS  
 This Region

**SESSION GUIDE WRITERS FOR THE INDUCTION PROGRAM FOR BEGINNING SCHOOL HEADS (IPBSH)**

- With reference to Memorandum No. DM-NEAP-2022-003, the National Educators Academy of the Philippines (NEAP), in partnership with Save the Children, is developing an Induction Program for Beginning School Heads (IPBSH). The session guide writing shall be on September 1 to 16, 2022.
- The following are the IPBSH Session guide writers:

Name	Position	Station
1. Carlos Tian Chow Correos	EPS	Cantilan National High School Surigao del Sur
2. Michael S. Pareja	Principal II	San Luis National High School Agusan del Sur
3. Reylan R. Alas	Principal II	Butuan City School of Arts and Trades (BCSAT) Butuan City
4. Maria Ruth R. Edradan	Principal II	Mat-i National High School Surigao City
5. Fernando Dones, Jr.	EPS	CID SDO Siagao
6. Marilou Curugan	Principal IV	Agusan del Sur National High School.
7. Marlyne M. Villareal	EPS	HRDD, DepEd Caraga

- Session guide writers are requested to refer to the attached memoranda for the details, assigned modules, and schedule of IPBSH activities.
- For information and guidance.

*fr. Jmsil*  
**MA. GEMMA MERCADO LEDESMA**  
 Regional Director

Encl/s.: As stated  
 Reference/s: NONE  
 To be indicated in the Perpetual Index  
 under the following subjects:

HRD/mmv  
 08/31/2022



Address: J.P. Rosales Avenue,  
 Butuan City  
 Trunkline No: (085) 342-8207  
 Telefax No: (085) 342-5969  
 Email: caraga@deped.gov.ph



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Republic of the Philippines  
**Department of Education**  
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

**Office of the Director**

MEMORANDUM  
DM-NEAP-2022-003

For : HRDD Chiefs  
NEAP-R Focal Persons  
SHDP Regional Focal Persons  
IPBSH Lead Writers  
All Others Concerned

From :  **JOHN ARNOLD S. SIENA**  
Director IV

Subject : **ADDENDUM AND CORRIGENDUM TO THE UNNUMBERED MEMORANDUM ON THE REQUEST FOR SESSION GUIDE WRITERS FOR THE INDUCTION PROGRAM FOR BEGINNING SCHOOL HEADS**

Date : 29 July 2022

1. Please be informed of the following corrections and additional provisions to the Unnumbered Memorandum re: Request for Session Guide Writers for the Induction Program for Beginning School Heads issued on June 30, 2022:
  - a. The Human Resource Development Division (HRDD) Chiefs will **select the team of writers** that will represent the region in writing the IPBSH session guides and learning packages guided by *Annex 1. Criteria for the Selection of Session Guide Writers* of the previous memo.
  - b. The HRDD Chiefs shall **determine a maximum of seven (7) writers** from their region, depending on the number of assigned session guide topics. Please refer to this link (<https://bit.ly/IPBSHAssignedTopics>) for the assigned topics per region. The previously selected IPBSH lead writers as approved or endorsed by the HRDD Chiefs should be included in this number.
  - c. The School Heads Development Program (SHDP) Regional Focal Person is requested to provide technical assistance in and facilitate the process of developing the session guides in support to the lead writers.



- d. The updated calendar of activities is enclosed.
2. All other details in the previous memorandum remain the same.
3. Immediate dissemination of this memorandum is desired, for the information and guidance of all concerned.





### Enclosure 1. Updated IPBSH Calendar of Activities

Activity	Inclusive Dates	Modality
<ul style="list-style-type: none"><li>• Selection of Session Guide Co-writers</li></ul>	August 8-29, 2022	Online
<ul style="list-style-type: none"><li>• Overall Orientation Workshop of Session Guide Writers</li></ul>	August 30-31, 2022	Online
<ul style="list-style-type: none"><li>• Session Guide Writing Proper</li></ul>	September 1-16, 2022	Online

