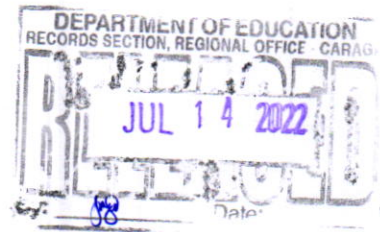




Republic of the Philippines
Department of Education
CARAGA REGION



July 13, 2022

REGIONAL MEMORANDUM

No. 0622, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

REGIONAL VIRTUAL CONVERSION OF PRINT LEARNING RESOURCES INTO
AUDIO/VIDEO FORMAT USING MICROSOFT POWERPOINT

1. In line with the advocacy for reading and by pledging commitment to make every learner a reader at his/her grade level, the Department of Education (DepEd), Region Caraga through Curriculum and Learning Management Division (CLMD) continuously designs retooling in honing teacher's skills in addressing the issues and concerns in reading and comprehension through a conversion of print learning resources into audio/video format using Microsoft PowerPoint on **August 3-5, 2022** via MS Teams.
2. Further, this activity is a response to the suggested theme of the month-long celebration of Buwan ng Wikang Pambansa this year "FILIPINO AT MGA KATUTUBONG WIKA: KASANGKAPAN SA PAGLIKHA AT PAGTUKLAS."
3. This activity aims to:
 - a. equip participants with the knowledge on how to use Microsoft PowerPoint Presentation to convert printed learning resources into audio/video format;
 - b. experience actual crafting and conversion of printed LR into MP4 through power point presentation; and
 - c. develop sense of responsibility in completing a new audio/video LR based on the needs of the learners across grade level.
4. This activity will be done in three days in both synchronous and asynchronous. In the first two days, a virtual plenary orientation in two hours will be done each day to capacitate participants in the conversion of printed learning resources to audio/video learning materials using Microsoft PowerPoint based on the needs/priorities to improve literacy.
5. Each SDO-CID chief with the division Filipino Focal shall recommend participants using the attached template and upload to <https://bit.ly/RecommendedPax> on or before July 29, 2022.
6. Participants to this activity are the Filipino Division Supervisors/Coordinators, select Filipino teachers across grade level and invited select teachers and division supervisors from other learning area.



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph



2022-07-09033

Document Control No:
DepEdRO13-F-REC-013/R3/02-18-2020

7. The participants who are involved in this activity shall be entitled with service credits for teaching personnel and Compensatory Time Off for non-teaching personnel in adherence to DepEd Order No. 53, s. 2003 (Updated Guidelines on the Grant of Vacation Service Credit to Teachers) and Department of Budget Joint Circular No. 2, s. 2004 on non-monetary numeration for overtime service rendered.

8. For more information and clarification, please contact the Curriculum and Learning Management Division (CLMD) thru Ms. Maria Consuelo C. Jamera, Education Program Supervisor in Filipino at 09120821145 or email at mariaconsuelo.jamera@deped.gov.ph.

9. Dissemination of this Memorandum is highly desired for information, compliance and guidance.


MA. GEMMA MERCADO LEDESMA
Regional Director 

Encl.: Template – Recommended Participants

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

FILIPINO

LEARNING DELIVERY

WORKSHOP

CLM/mcj
07/13/2022

Enclosure to Regional Memorandum No. 0021, s. 2022

RECOMMENDED PARTICIPANTS TO REGIONAL CONVERSION OF PRINT
LEARNING RESOURCES INTO AUDIO/VIDEO FORMAT
USING MICROSOFT POWERPOINT
August 3-5, 2022

Division: _____

A. Filipino Teacher Participants

Participants	Name	Sex	Position/Designation	Contact #/ Email Address
Grade 1				
Grade 2				
Grade 3				
Grade 4				
Grade 5				
Grade 6				
Grade 7				
Grade 8				
Grade 9				
Grade 10				
Grade 11				
Grade 12				

B. Other Learning Area Representatives

Participants	Name	Sex	Position/Designation	Contact #/ Email Address
English				
Mathematics				
Science				
Araling Panlipunan				
EsP				
EPP/TLE				
MAPEH				
MTB/MLE				
Kindergarten				

C. Learning Area Supervisors

Participants	Name	Sex	Position/Designation	Contact #/ Email Address
Filipino				
English				
Mathematics				
Science				
Araling Panlipunan				
EsP				
EPP/TLE				
MAPEH				
MTB/MLE				
Kindergarten				

Prepared by: _____

Noted: _____

Filipino Division Focal

Chief, CID