



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number	8737162
Procuring Entity	DEPARTMENT OF EDUCATION - CARAGA
Title	Procurement of DepEd RO-AMU Office Supplies, Cleaning and Hygiene Supplies and Electrical & Computer Supplies for 3rd & 4th Quarter
Area of Delivery	Agusan Del Norte

Solicitation Number:	PR 2022-04-0228	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Supplies and Devices	Date Published	09/06/2022
Approved Budget for the Contract:	PHP 1,522,256.00	Last Updated / Time	08/06/2022 08:41 AM
Delivery Period:	20 Day/s	Closing Date / Time	30/06/2022 10:00 AM
Client Agency:			
Contact Person:	Joel B. Rosales Chief-Administrative Services Divison J.P. Rosales Avenue Butuan City Agusan Del Norte Philippines 8600 63-85-3428207 63-85-8752021 caraga@deped.gov.ph		

Description

Republic of the Philippines
Department of Education
Caraga Region XIII
J.P. ROSALES AVENUE, BUTUAN CITY
TEL. NO. 342-8207 LOCAL 106

INVITATION TO BID FOR

Procurement of DepEd RO-AMU Office Supplies, Cleaning and Hygiene Supplies and Electrical & Computer Supplies (3rd & 4th Quarters)

1. The Department of Education-Caraga Region, through the General Appropriations Act 2022 intends to apply the sum of One Million Five Hundred Twenty-Two Thousand, Two Hundred Fifty-Six Pesos (Php 1,522,256.00) being the Approved Budget for the Contract to payments under the contract for the Procurement of DepEd RO-AMU Office Supplies, Cleaning and Hygiene Supplies and Electrical & Computer Supplies for 3rd & 4th Quarter use. Bids received in excess of the Approved Budget Contract per Lot shall be automatically rejected in accordance with Sec 31.1 of the IRR RA 9184 at bid opening.

Below is the Approved Budget for the Contract for each Lot:

Lot No. Particulars ABC Cost of Bid Documents
 1 Office Supplies Php 651,718.00 Php 1,000.00
 Item Number Unit Quantity
 1 piece BALLPEN, Black, Ballpoint 0.5 300
 2 piece BALLPEN, Blue, Ballpoint 0.5 300
 3 piece BALLPEN, Red, Ballpoint 0.5 60
 4 piece BATTERY, dry Cell, size AAA 160
 5 piece BATTERY, dry Cell, size D, 1.5volts, alkaline 10
 6 piece CERTIFICATE HOLDER, A4, Plastic 120
 7 piece CLEARBOOK, 20 Transparent pockets, Legal, colored 10
 8 box CLIP, backfold, 19mm, 12s/box 25
 9 box CLIP, backfold, 32mm, 12s/box 35
 10 box CLIP, backfold, 50mm, 12s/box 25
 11 box COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm, 70 gsm 90
 12 box COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm, 70 gsm 80
 13 box COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm, 70 gsm 90
 14 piece DATA FILE BOX, with cover, blue, legal, 13cm x 40cm x 30cm 440
 15 piece ERASER, plastic / rubber 10
 16 box FASTENER, plastic, 70mm between prongs, 50 sets/box 20
 17 piece FILE ORGANIZER, expanding, plastic, legal, blue 10
 18 pack FOLDER, with tab, A4, 100s/pack 8
 19 jar GLUE, all purpose, 130g 83
 20 roll Laminating Roll, 12 inches x 50 meters 250 Microns 2
 21 piece MARKER, whiteboard, black 20
 22 pad NOTE PAD, stick on, 3" x 3" 100
 23 pad NOTE PAD, stick on, 50mm x 76mm (2" x 3") min 100
 24 pad NOTE PAD, stick on, 76mm x 100mm (3" x 4") min 80
 25 piece NOTEBOOK, stenographer, 40 leaves, ruled both sides 54
 26 box PAPER CLIP, vinyl/plastic coated, 33mm 57
 27 box PAPER CLIP, vinyl/plastic coated, 50mm 63
 28 ream PAPER, MULTICOPY, letter, 80 gsm 30
 29 ream PAPER, MULTICOPY, A4, 70 gsm 400
 30 ream PAPER, MULTICOPY, legal, 70 gsm 200
 31 pack PAPER, photo paper, A4, glossy, 20s/pack 10
 32 pack PAPER, specialty certificate paper, A4, 20s/pack 15
 33 jar PASTE, 200g 7
 34 box PENCIL, lead, with eraser, 12s/box 59
 35 box PUSH PIN, 100s/box, with case 2
 36 book RECORD BOOK, 300 PAGES, size: 214mm x 278mm min 15
 37 book RECORD BOOK, 500 PAGES, size: 214mm x 278mm min 15
 38 piece SIGN PEN, 1.0mm, blue 50
 39 piece SIGN PEN, black, 0.5mm 200
 40 piece SIGN PEN, blue, 0.5mm 400
 41 piece SIGN PEN, red, 0.5mm 30
 42 piece STAMP PAD, felt 2
 43 box STAPLE WIRE, heavy duty, binder type, 23/13, 1000s/box 18
 44 box STAPLE WIRE, standard, 5000s/box, #35 120
 45 roll TAPE, masking, 24mmx50m 30
 46 roll TAPE, masking, 48mmx50m 40
 47 roll TAPE, packaging, 48mmx50m 30
 48 roll TAPE, transparent, 24mmx50m 30

Lot No. Particulars ABC Cost of Bid Documents
 2 Cleaning and Hygiene Supplies Php177,710.00 Php 500.00
 Item Number Unit Quantity
 49 bottle ALCOHOL, Isopropyl, 68%-72%, 500ml 450
 50 gallon BLEACH, SODIUM HYPOCHLORITE, 3.785 liters 6
 51 bottle DISINFECTANT, liquid, 280ml 30
 52 box FACE MASK, surgical, 3ply (50pcs/box) 840
 53 box FACE MASK, N95, 10s/box 95
 54 can INSECTICIDE, aerosol type, 500ml 9
 55 bottle LIQUID HAND SANITIZER, 500mL 28
 56 pack TISSUE, interfolded paper towel, 150 pulls min. 24
 57 roll TISSUE, toilet tissue paper, 2-ply, 100% recycled, 500sheets/roll 42

Lot No. Particulars ABC Cost of Bid Documents
 3 Electrical and Computer Supplies Php692,828.00 Php 1,000.00
 Item Number Unit Quantity
 58 roll TAPE, electrical, 19mm x 16m 22
 59 EXTERNAL HARD DRIVE, 1 TB, slim portable, 20MB/minute transfer rate, v3.0 USB interface, backward compatible with USB v2.0, compatible with Windows: XP SP3, Vista, 7, 8, Mac OS X, protect your data with easy flexible backups 5
 60 piece FLASH DRIVE, 64 GB, 3.0 USB, 3.0 USB interface, backward compatible with USB v2.0, up to 150MB/d transfer rate, compatible with Windows 2000 or later, Mac OS 10.4 or later 80
 61 cart INK, HP F6V26AA (HP680) Tri-color 2

62 cart INK, HP F6V27AA (HP680) Black 2
 63 piece INK, BROTHER, BT D60, black 25
 64 piece INK, BROTHER, BT5000, cyan 25
 65 piece INK, BROTHER, BT5000, magenta 25
 66 piece INK, BROTHER, BT5000, yellow 25
 67 cart INK, CANON 35, BLACK 24
 68 cart. INK, CANON CL-811, Colored 74
 69 cart INK, CANON PG-810, Black 74
 70 cart INK, EPSON C13T664100 (T6641), Black 64
 71 cart ink, EPSON C13T664200 (T6642), Cyan 64
 72 cart INK, EPSON C13T664300 (T6643), Magenta 64
 73 cart INK, EPSON C13T664400 (T6644), Yellow 64
 74 bottle Ink, Epson, 003-Black 15
 75 bottle INK, Epson, 003-Cyan 15
 76 bottle INK, Epson, 003-Magenta 15
 77 bottle INK, Epson, 003-Yellow 15
 78 piece INK, HP GT51XL BLACK 20
 79 piece INK, HP GT52 CYAN 20
 80 piece INK, HP GT52 MAGENTA 20
 81 piece INK, HP GT52 YELLOW 20
 82 cart TONER, Docuprint MF455df 15
 83 cart TONER, HP CE285A (HP85A), Black 37
 84 unit WIRE, extension wire w/convenience outlet, 5 meters 2

2. The Department of Education-Caraga Region now invites bids for Procurement of DepEd RO-AMU Office Supplies, Cleaning and Hygiene Supplies and Electrical & Computer Supplies for 3rd and 4th Quarters use. Delivery of the Goods is required within 20 Days after issuance of Notice to Proceed. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders)

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

b. Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the 2016 revised IRR of RA No. 9184.

4. A complete set of Bidding Documents may be acquired by interested Bidders starting June 13, 2022 from the Department of Education-Caraga Regional Office XIII BAC Secretariat, Located at Teachers Development Center, J. Rosales, Avenue, Butuan City. Upon accomplishing Bidders information sheet and payment in cash of non-refundable fee by interested bidders in the amount of One Thousand Pesos (Php1000.00) for Lots 1 & 3 and Five Hundred Pesos (Php500) for Lot 2 to the DepEd Region XIII Cashier. Only Bidders who purchased the Bidding Documents will be allowed to submit their bids.

5. The Department of Education-Caraga Region will hold a Pre-Bid Conference on June 17, 2022 @ 10:00AM at DepEd Caraga Regional Office XIII, RPSU Lobby, which shall be open to prospective bidders.

6. Bids must be delivered to the addressee on June 30, 2022 before 10:00 o'clock in the morning. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

Bid opening shall be on June 30, 2022 at 10:00 o'clock in the morning at DepEd Caraga Region, RPSU Lobby. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

ACTIVITY DATE & TIME OF CONDUCT VENUE

Pre-Bid Conference June 17, 2022 @ 10:00AM RPSU Lobby, DepEd Regional Office XIII, Butuan City

Opening of Bids June 30, 2022 @ 10:00AM

7. Only duly authorized representatives are allowed to purchase bidding documents. Letter of Intent, Special Power of Attorney should be dated not later than the date invitation was posted. Certificate of PhilGEPS Registration is required.

8. The Department of Education- Caraga Region reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

9. For further information, please refer to:

BERNABE L. LINOG

Head, BAC Secretariat
DepEd R.O. XIII
TDC, J. Rosales, Avenue, Butuan City
342-8207

Approved:

ATTY. FIEL Y. ALMENDRA
Asst. Regional Director
BAC Chairperson

Pre-bid Conference

Date	Time	Venue
17/06/2022	10:00:00 AM	RPSU Lobby DepEd Regional Office XIII Butuan City

Created by Joel B. Rosales

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