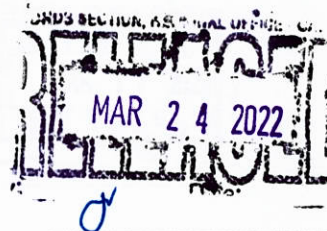




Republic of the Philippines
Department of Education
 CARAGA REGION



March 23, 2022

REGIONAL MEMORANDUM
 No. 0236, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS
 ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS
 REGIONAL & DIVISION GSIS REMITTANCE & GSIS ERF HANDLERS
 REGIONAL & DIVISION GSIS AGENCY AUTHORIZED OFFICER (AAOs)
 This Region

ADDENDUM TO REGIONAL MEMORANDUM NO. 0207, S. 2022 RE:
 REORIENTATION OF RO & SDO GSIS EBSCS & ERF HANDLERS

1. All Schools Division Superintendents are directed to send their **GSIS Agency Authorized Officers (AAOs)** to the One-Day Orientation of all Regional Office and Schools Division Office EBSCS and ERF Handlers on March 29, 2022, 8:00 A.M. to 5:00 A.M. at GSIS Conference Hall, GSIS Butuan Branch Office, J.C. Aquino Ave., Butuan City.
2. In addition to the ERF/EBSCS Handlers, the Schools Division may send two (2) participants, either the Primary AAO, the Alternate AAO or the personnel handling GSIS loan approval.
3. All other provisions in the Regional Memorandum No. 0207, 2. 2022 are still in effect.
4. The participants must fill-out the Registration Form at <https://bit.ly/3tjiVef> on or before March 25, 2022.
5. For your guidance and compliance.


MA. GEMMA MERCADO LEDESMA
 Regional Director

Encls.: none
 To be indicated in the Perpetual Index
 under the following subjects:

GOVERNMENT SERVICE INSURANCE SYSTEM

REMITTANCE

PER/srp
 3/23/2022



Address: J.P. Rosales Avenue,
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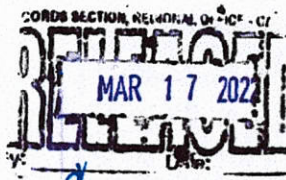
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DepEdRO13-REC-013/R3/02-18-2020



Republic of the Philippines
Department of Education
 CARAGA REGION



March 17, 2022

REGIONAL MEMORANDUM
 No. 0207, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS
 ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS
 REGIONAL & DIVISION GSIS REMITTANCE & GSIS ERF HANDLERS
 This Region

REORIENTATION OF RO & SDO GSIS EBCS & ERF HANDLERS

1. The Government Service Insurance System (GSIS) in coordination with the Regional Payroll Services Unit (RPSU) will conduct a One-Day Orientation of all Regional Office and Schools Division Office EBCS and ERF Handlers on March 29, 2022, 8:00 A.M. to 5:00 A.M. at GSIS Conference Hall, GSIS Butuan Branch Office, J.C. Aquino Ave., Butuan City.
2. The main objective of this orientation is to orient the handlers on GSIS Premiums and Loans remittance. Schools Division Superintendents are mandated to send the GSIS EBCS and/or ERF Handlers themselves, strictly **no substitution** is allowed.
3. Participants are directed to bring their own Laptops and extension cords.
4. Snacks and Lunch will be served by GSIS, while traveling, accommodation and other expenses of the participants shall be charged to local funds subject to the usual accounting and auditing rules and procedures.
5. All participants must fill-out the Registration Form at <https://bit.ly/3tjVef> on or before March 25, 2022.
6. For your guidance and compliance.

Gemma Mercado Ledesma
MA. GEMMA MERCADO LEDESMA
 Regional Director

Encls.: none
 To be indicated in the Perpetual Index
 under the following subjects:

GOVERNMENT SERVICE INSURANCE SYSTEM

REMITTANCE

PER/srp
 3/17/2022



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