



Republic of the Philippines  
**Department of Education**  
 CARAGA REGION



August 6, 2021

REGIONAL MEMORANDUM

No. 586, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENTS  
 This Regional Office

**DIVISION LEVEL PREPARATION FOR THE REGIONAL CLIMATE CHANGE  
 CARAVAN ACTIVITIES**

1. As an agreement during the 3<sup>rd</sup> Quarter DRRM Coordination Meeting on August 5, 2021, this office directs all Schools Division Superintendents to allow the Division focal persons for DRRM, YFD, IPED, SocMob, and CID Education Supervisors/Specialists to convene, either online or onsite provided that health safety protocols are observed, to plan for the conduct of various Division/school-level Climate Change Caravan Activities to be held in August-September 2021 following the action points required and scheduled below:

Action Point	Target Date of Submission
SDOs to submit stocktaking report on Climate Change Adaptation and Mitigation (CCAM) Initiatives of SDOs and select Schools to the Regional Office	AUGUST 16, 2021
SDOs to submit the concept note of their proposed caravan activities to RO complete with details as prescribed by CO-DRRMS	AUGUST 18, 2021
SDOs to submit a one-minute video of their caravan activities to RO for CO-DRRMS documentation	OCTOBER 15, 2021
SDOs to endorse photos and final video presentation of all their Climate Change Caravan activities to be featured during the regional-level culmination activities	OCTOBER 15, 2021
Regional-level Climate Change Caravan Culmination Activities-hosted by Caraga Region (to be shown nationwide via FB Live Streaming)	NOVEMBER 11, 2021
Documentation of Activities and Funds Utilized	DECEMEBR 10, 2021

2. To avoid duplication and/or repetition of climate change caravan activities, SDOs shall follow the criteria set during the meeting that the SDOs shall put focus on during the planning of their caravan activities.

3. Timeline must be followed to avoid overlapping with consequent activities. The team should also consider factors in the planning of activities such as pandemic



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restrictions in LGUs affecting our activities in schools and the preparation for the upcoming opening of the SY 2021-2022.

4. The power point presentation, meeting recordings, and other relevant files were already shared to the Division DRRM Coordinator's official e-mail addresses for advance reference. It includes the list of assigned focus areas per SDO, and the sample caravan activities suggested during the meeting.

5. The RO shall schedule follow-up meetings from August thru October 2021 to discuss and resolve issues and concerns related to the caravan activities. Regional Memoranda shall be issued should there be any updates that the CO-DRRMS may provide in the course of the preparatory phase.

6. For other queries, coordinate with Megnon P. Beldad at mobile phone no. 0910-472-3654 or via e-mail address: [megnon.beldad@deped.gov.ph](mailto:megnon.beldad@deped.gov.ph).

7. For information dissemination.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director 

Encl/s.: NONE

Reference/s: NONE

To be indicated in the Perpetual Index  
under the following subjects:

CLIMATE CHANGE CARAVAN

ESS/mpb  
08/06/2021