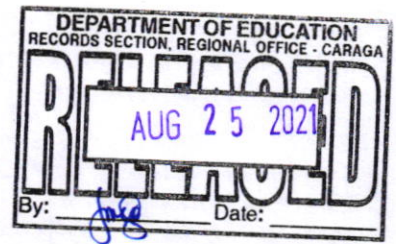




Republic of the Philippines
Department of Education
CARAGA REGION



August 24, 2021

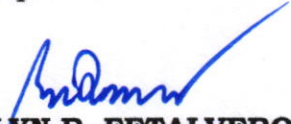
REGIONAL MEMORANDUM

No. 665, s. 2021

To: ASSISTANT REGIONAL DIRECTOR
SCHOOLS DIVISION SUPERINTENDENTS
ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS
SCHOOL HEADS OF IMPLEMENTING UNITS
This Region

IMPLEMENTATION OF THE COMPUTATION OF PUBLIC SCHOOL TEACHERS'
PROPORTIONAL VACATION PAY FOR SCHOOL YEAR 2020-2021

1. This Office hereby disseminates the enclosed DepEd Memorandum No. 056, s. 2021 dated August 16, 2021 entitled Computation of Public School Teachers' Proportional Vacation Pay for School Year 2021.
2. Sample computations are also included to guide the personnel in-charge in the preparation of payroll.
3. For your information, guidance and compliance.


EVELYN R. FETALVERO, PhD., CESO IV
Director IV

Encl.: DepEd Memorandum No. 56, s. 2021 & Sample Computation

Reference: Regional Memorandum No. 56, s. 2021

To be indicated in the Perpetual Index, under the following subjects:

MEMORANDUM PUBLIC SCHOOL SALARY TEACHERS

ASD/mcd
08/24/2021



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph



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COMPUTATION OF PROPORTIONAL VACATION PAY (PVP) OF TEACHERS FOR SY 2020 – 2021

Elementary and Secondary Level (July 11 – September 12, 2021)

Date	No. of Days	Date	No. of Days
July 11, 2021	1	August 12, 2021	33
July 12, 2021	2	August 13, 2021	34
July 13, 2021	3	August 14, 2021	35
July 14, 2021	4	August 15, 2021	36
July 15, 2021	5	August 16, 2021	37
July 16, 2021	6	August 17, 2021	38
July 17, 2021	7	August 18, 2021	39
July 18, 2021	8	August 19, 2021	40
July 19, 2021	9	August 20, 2021	41
July 20, 2021	10	August 21, 2021	42
July 21, 2021	11	August 22, 2021	43
July 22, 2021	12	August 23, 2021	44
July 23, 2021	13	August 24, 2021	45
July 24, 2021	14	August 25, 2021	46
July 25, 2021	15	August 26, 2021	47
July 26, 2021	16	August 27, 2021	48
July 27, 2021	17	August 28, 2021	49
July 28, 2021	18	August 29, 2021	50
July 29, 2021	19	August 30, 2021	51
July 30, 2021	20	August 31, 2021	52
July 31, 2021	21	September 01, 2021	53
August 01, 2021	22	September 02, 2021	54
August 02, 2021	23	September 03, 2021	55
August 03, 2021	24	September 04, 2021	56
August 04, 2021	25	September 05, 2021	57
August 05, 2021	26	September 06, 2021	58
August 06, 2021	27	September 07, 2021	59
August 07, 2021	28	September 08, 2021	60
August 08, 2021	29	September 09, 2021	61
August 09, 2021	30	September 10, 2021	62
August 10, 2021	31	September 11, 2021	63
August 11, 2021	32	September 12, 2021	64

PVP (July 11 – September 12, 2021)

Total no. of days served	405 days
Less: Christmas Vacation	16 days
Actual days served	389 days
Total PVP including Christmas Vacation	64 + 16 = 80 days
Factor	80 / 389 = .206

HOW DO WE GET 405 DAYS?

June 01, 2020 to July 10, 2021

June 2020	30 days
July 2020	31 days
August 2020	31 days
September 2020	30 days
October 2020	31 days
November 2020	30 days
December 2020	31 days
January 2021	31 days
February 2021	28 days
March 2021	31 days
April 2021	30 days
May 2021	31 days
June 2021	30 days
July 2021	10 days
Total no. of days	405 days

HOW TO COMPUTE PVP OF TEACHERS?

CASE NO. 1:

- a. Services from June 01, 2020–July 10, 2021 - No absences w/out pay from June 01, 2020 to July 10, 2021

Days served	389 days
Actual days served	389 days
Multiply factor	0.206
	80.13 days
Less: Christmas Vacation	16.00 days
	64.13 or 64.00 days with pay from July 11, 2021 to Sept. 12, 2021

- b. Services from June 01, 2020 – July 10, 2021- with a total of 10day absences w/out pay from June 01, 2020 to July 10, 2021

Days served	389 days
Less: Absences	10 days
Actual days served	379 days
Multiply factor	0.206
	78.07 days
Less: Christmas Vacation	16.00 days
	62.07 or 62.00 days with pay from July 11, 2021 to Sept. 12, 2021