



Republic of the Philippines
Department of Education
 CARAGA REGION



July 28, 2021

REGIONAL MEMORANDUM
 No. 557, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENTS
 This Region

**ICT LITERACY AND COMPETENCY DEVELOPMENT WEBINAR
 SERIES FOR NON-TEACHING PERSONNEL**

1. The Digital Teachers and Learners Program of the ICT Literacy and Competency Development Bureau (ILCDB) shall be conducting a series of two-hour webinar training for the non-teaching personnel of Deped Caraga Region through Google Meet.
2. The free online training hopes to empower non-teaching personnel of schools to progress beyond the course expectations, it also encourages them to explore and learn ahead of the curriculum in a way that makes learning functional, relevant to today's growing inclusion of technology, and fun. And at the same time to promote the advancement of digital education in the Philippines.
3. Interested participants are requested to register at <https://tinyurl.com/DTLPWebinarseries> on or before August 3, 2021.
4. Attached hereto is the letter from Director Sittie Rahma V. Alawi, MTM, CSSGB, OIC, Office of the Regional Director of the Department of Information and Communications Technology (DICT) for your reference.
5. For wide and immediate dissemination.


EVELYN R. FETALVERO, CESO IV
 Director IV *dmw*

Encls.: As stated
 Reference: NONE
 To be indicated in the Perpetual Index
 under the following subjects:

EDUCATION ICT TRAINING

HRD/anai
 07/28/2021



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REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF INFORMATION AND
COMMUNICATIONS TECHNOLOGY

#9258

26 July 2021

EVELYN R. FETALVERO, CESO IV

Director IV
DepEd Caraga Region
J. Rosales Ave., Butuan City

Dear Dr. Fetalvero:

Greetings from the Department of Information and Communications Technology (DICT)!

The Digital Teachers and Learners Program of the ICT Literacy and Competency Development Bureau (ILCDB) aims to build and transform the digital competencies of Filipino teachers through Information and Communication Technologies.

In response towards the call for a Better Normal in education, we will be conducting a series of two-hour webinar training for the non-teaching school staff of your respective office on the following schedules below through **Google Meet**. The free online training hopes to empower teachers, non-teaching staff of schools and the students to progress beyond the course expectations, it also encourages them to explore and learn ahead of the curriculum in a way that makes learning functional, relevant to today's growing inclusion of technology, and fun. And at the same time to promote the advancement of digital education in the Philippines.

Webinar Topics	Date and Time
1. Cyber Ergonomics and Wellbeing	3 August 2021, 1:30 PM to 3:00 PM
2. Media Literacy and Fake News	5 August 2021, 1:30 PM to 3:00 PM
3. Presentation of Data - Using Spreadsheets	9 August 2021, 1:30 PM to 3:00 PM
4. OBS Studio: A Tool for Live Streaming and Recording	11 August 2021, 1:30 PM to 3:00 PM
5. Power of Google Slides: Presentation and more	13 August 2021, 1:30 PM to 3:00 PM
6. The Basics of Computer Security	16 August 2021, 1:30 PM to 3:00 PM
7. Professionalism in the New Normal and Protocol	18 August 2021, 1:30 PM to 3:00 PM
8. Video Editing Basics for eLearning	20 August 2021, 1:30 PM to 3:00 PM
9. Managing and Organizing Social Activities/Events under the New Normal	23 August 2021, 1:30 PM to 3:00 PM
10. Microsoft for Digital Workplace	25 August 2021, 1:30 PM to 3:00 PM

Prospective and qualified participants are requested to register at <https://tinyurl.com/DTLPWebinarseries> on or before August 3, 2021. Should you have further concerns on this matter, please contact **Ms. Chin Rus S. Echevarre** through chinrus.echevarre@dict.gov.ph or **0936-476-3253**.

Thank you and we hope for your favorable response.

Very truly yours,

Digitally signed
by Alawi Sittie
Rahma Viajar

DIR. SITTIE RAHMA V. ALAWI, MTM, CSSGB
OIC, Office of the Regional Director