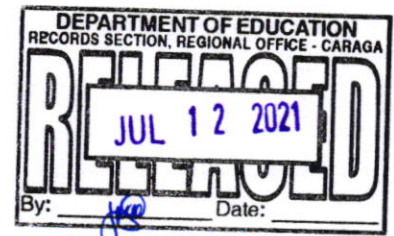




Republic of the Philippines  
**Department of Education**  
CARAGA REGION



July 9, 2021

REGIONAL MEMORANDUM

No. 493, s. 2021

To: ASST. REGIONAL DIRECTOR  
SCHOOLS DIVISION SUPERINTENDENTS  
This Region

WEBINAR ON ALTERNATIVE DISPUTE RESOLUTION

1. To equip our grievance committee members with knowledge on settling grievances at the lowest possible level in the Department, the Department of Education Caraga Region through the Human Resource Development Division shall conduct a Webinar on Alternative Dispute Resolution on August 10-13, 2021, via Zoom.
2. The objectives of this activity are:
  - a. strengthen the competence of our grievance committee members in resolving disputes inside and outside the workplace.
  - b. gain knowledge on the different dispute resolution methods and processes.
  - c. apply the value-laden approach in dealing with disputes inside the office.
3. The expenses incurred during the conduct of the activity including the registration fee of P 4,500.00 for each participant and food (AM and PM snacks and lunch) shall be charged against the Regional MOOE Fund subject to the usual accounting and auditing rules and regulations.
4. Only Regional Office participants shall be served with AM and PM snacks and lunch.
5. The participants to this activity are the Regional Director, Asst. Regional Director, 12 Asst. Schools Division Superintendents, 12 Administrative Officers V (Administrative Services Division), 12 Legal Officers/Attorney III, Regional Grievance Committee Members, and the Program Management Team.
6. The participants are required to register online using the link <http://bitly.ws/ftz7> on or before July 16, 2021.
7. The identified participants are advised to give priority to this activity.
8. Attached hereto is the List of Participants (Enclosure 1).



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9. Immediate dissemination of this memorandum is desired.



**EVELYN R. FETALVERO, PhD, CESO IV**  
Director IV

Encls.: As stated

Reference: NONE

To be indicated in the Perpetual Index  
under the following subjects:

ALTERNATIVE DISPUTE RESOLUTION

LEARNING AND DEVELOPMENT

HRD/vcn  
07/09/2021

Enclosure No. 01 to RM No. 493 s. 2021

WEBINAR ON ALTERNATIVE DISPUTE RESOLUTION  
List of Participants  
August 10-13, 2021

No	Division	Name	Position
	Agusan Norte		
1		1. Love Emma Sudario	OIC-ASDS
2		2. Atty. Ronald C. Lara	Attorney III
3		3. Maria Corazon C. Plasabas	AO-V
	Agusan del Sur		
4		1. Hector DN Macalalag, PhD, CESE	ASDS
5		2. Atty. Carlito B. Ranoco	Atty. III
6		3. Dandy V. Anino	AO V
	Bayugan City		
7		1. Antonieta O. Narra	OIC-ASDS
8		2. Lucille H. Madelo	AO V
	Bislig City		
9		1. Jasmin Lacuna	ASDS
10		2. Atty. Kristine Felva P. Licup	Attorney. III
11		3. Christianssen D. Trujillo	AO V
	Butuan City		
12		1. Manuel O. Caberte	OIC-ASDS
13		2. Atty. Pearl Joy S. Dalingay	Attorney III
14		3. Rolita B. Flores	AO V
	Cabadbaran City		
15		1. Florence Almadin	
16		2. Jill A. Marcellones	AO V
	Dinagat		
17		1. Segundino Madjos, Jr. PhD, CESE	ASDS
18		2. Gregorio M. Dumanggas	AO V
19		3. Dr. Emelinda L. Raza	EPS
	Siargao Islands		
20		1. Corazon Roa, PhD	OIC-ASDS
21		2. Atty. Jeddah May Nangcas	Attorney III
22		3. Miguela S. Ligutom	AO V
	Surigao City		
23		1. Laila Danaque	ASDS
24		2. Atty. Vivianino B. Barrios	Attorney III
25		3. Dr. Gemma P. Sinday	AO V
	Surigao Norte		