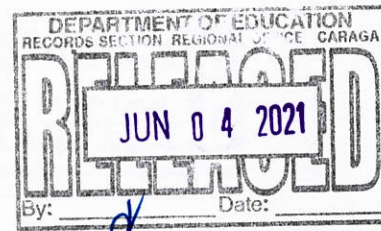




Republic of the Philippines  
**Department of Education**  
 CARAGA REGION



June 3, 2021

REGIONAL ORDER  
 No. 001 s. 2021

URGENT SUBMISSION OF EXISTING MASTER TEACHERS IN THE  
 ELEMENTARY AND SECONDARY LEVELS FOR CALENDAR  
 YEAR 2021

TO: ALL SCHOOLS DIVISION SUPERINTENDENTS/  
 ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS  
 CARAGA REGION

1. The processing of CY 2020 and 2021 conversion of Master Teachers were delayed due to the absence of updated Master Teachers' Bulletin which at the moment is our only way of determining if Schools Division Offices' schools and districts still need MTs.
2. As a follow up on Regional Memorandum No. 310, series 2021 dated May 18, 2021 entitled "Validation On The Actual Number Of Master Teachers In The Elementary and Secondary Levels, this Office urgently requests all Schools Division Superintendents to submit ASAP the total no. of existing Master Teachers following the attached format to determine the needs and excess no. of MTs in schools and districts. Please be reminded of DBM Budget Circular No. 15., series 2016 on the allowable number of Master Teachers to be deployed. Specific area of specialization is the utmost consideration in the conversion of Teachers to Master Teachers (MT Excel template will be emailed later).
3. Your report should reach this Office on or before June 8, 2021 through the Policy, Planning and Research Division. Failure on your part to submit the same on the aforementioned date would mean that your division does not MT's anymore.
4. For immediate compliance.

*[Signature]*  
**EVELYN R. FETALVERO, CESO IV**

CESO IV *[Signature]*

Encls.: "Excel File on MT Existing MTs and Needs"  
 Reference: DBM Budget Circular No. 15, series 2016  
 To be indicated in the Perpetual Index  
 under the following subjects:

BULLETIN                      CONVERSION                      MASTER TEACHERS

PPR/mtd  
 06/03/2021



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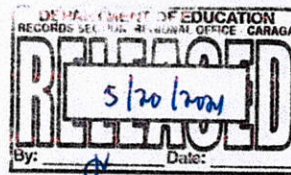


2021-06-6741

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Republic of the Philippines  
**Department of Education**  
 CARAGA REGION



May 18, 2021

**REGIONAL MEMORANDUM**

No. 310, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENTS/  
 HUMAN RESOURCE MANAGEMENT OFFICERS/PLANNING OFFICERS  
 Caraga Region

**VALIDATION ON THE ACTUAL EXISTING NUMBER OF MASTER TEACHERS  
 IN THE ELEMENTARY AND SECONDARY LEVELS**

1. It has been noted that there are Master Teachers existing in districts and secondary schools which are already in excess based on DBM Budget Circular No. 15, series 2016 where there should only be ten (10) of MTs vis-à-vis to the total number of teachers in a particular district (Elementary), while; where there are five to seven teachers with the same area of specialization (secondary), the school is entitled to one (1) Master Teacher.
2. DepEd Regional Office in coordination with the Department of Budget and Management will wait for the result of MTs deployment through the Master Teacher's Bulletin for CY 2021, before all requests for conversion shall be processed. Each School Division Office shall reflect the total number of Master Teachers funded in CY 2019 and 2020, if, there be any.
3. In the event that there are excess number of MTs in a district and or in schools, same shall be deployed to districts or schools which need/s Master Teachers.
4. Specific area of specialization of Master Teachers in the secondary schools is the utmost consideration of deployment in schools without MTs.
5. Along this vein, some RO personnel will visit your division to validate the actual number of Master Teachers in your division from June 1 to June 30, 2021. After the validation, each division is requested to submit updated Master Teacher's Bulletin for CY 2021.

**EVELYN R. FETALVERO, CESO IV**  
 Director IV

Encl/s.: NONE s  
 Reference/s: DBM Circular No. 15, series 2016.  
 To be indicated in the Perpetual Index  
 under the following subjects:

Bulletin                      Conversion                      Master Teachers

PPR/mtd  
 05/18/2021



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