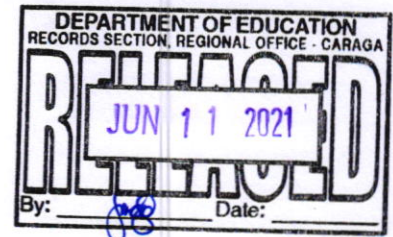




Republic of the Philippines  
**Department of Education**  
 CARAGA REGION



June 9, 2021


REGIONAL MEMORANDUM  
 No. 393 s., 2021

TO: ALL SCHOOLS DIVISION SUPERINTENDENTS  
 CHIEFS OF SDO FUNCTIONAL DIVISIONS  
 PMIS ACCOUNTABLE OFFICERS/PROGRAM OWNERS  
 Caraga Region

ATTENTION: DIVISION PLANNING OFFICERS

FULL IMPLEMENTATION OF THE PROGRAM MANAGEMENT INFORMATION  
 (PMIS) BASED ON DEPED ORDER NO. 11, S. 2021

1. It has been noted that only few Schools Division Offices have done their Quarterly Adjustments for the First Quarter as evidenced in the PMIS online monitoring of the Regional Office. DepEd Order No. 11, s. 2021 clearly states that "All SDO Functional Divisions shall fully operationalize the PMIS in all PAPs across all levels of governance". The ICT Unit, Asset Management Unit and BAC (please refer to Pages 14 and 15) and the SGOD – School Management & Evaluation Section (SMME) are accountable in the operationalization of the system. (Please see DO, 11, s. 2021). All adjustments have to be done after the DMEA.
2. As a follow up, the Regional Office sent Regional Memorandum No. 346, s. 2021, dated May 27, 2021 on the creation of the Technical Working Group to fully operationalize the PMIS.
3. Attention is invited for all Schools Division Offices on its specific roles and functions mandated from pages 13, 14 and 15.
4. Anent this, it is advised that all Schools Division Offices shall carry out in full, the roles and functions stipulated in the above mentioned DepEd Order issued by the Central Office to ensure efficient and effective utilization of budget vetted in all programs, projects and activities uploaded to the PMIS through the Expenditure Matrices. Let us all be compliant with the Mandate of this Order.
5. Please be guided accordingly.

  
**EVELYN R. FETALVERO, CESO IV**  
 Director IV

Encls.: RM No. 346, s. 2021 dtd. May 27, 2021  
 Reference: DepEd Order No. 16, series 2021  
 To be indicated in the Perpetual Index  
 under the following subjects:

	FOCAL PERSONS	PLAN ADJSUTMENTS	PMIS	PROGRAM OWNERS
PPR/mtd 06/09/2021				



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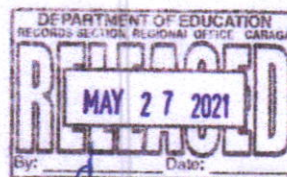
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PPM



Republic of the Philippines  
Department of Education  
CARAGA REGION



May 27, 2021

REGIONAL MEMORANDUM  
No. 346 s. 2021

TO: ALL SCHOOLS DIVISION SUPERINTENDENT  
CHIEFS OF RO/SDO FUNCTIONAL DIVISIONS  
PMIS Accountable Officers/Program Owners  
Caraga Region

TERMS OF REFERENCE OF PMIS TECHNICAL WORKING GROUP

1. In compliance with DepEd Order No. 11, series 2021 entitled "Guidelines On The Operationalization Of the Program Management Information System, enclosed are the Roles and Functions of all Accountable Officers of the Program Management Information System (PMIS) of DepEd, Caraga Regional Office and the Schools Division Offices.
2. This Memorandum serves as the legal basis in alignment with the provisions stipulated in said order in the Full Operationalization of the PMIS with the roles and functions of the PMIS Accountable Officers in RO and SDOs. (Please see attached D.O. No. 11, series 2021.
3. This is to ensure the efficient and effective utilization of budget vetted in the programs, projects and activities uploaded to the PMIS through the Expenditure Matrices.
4. Attention is invited for Schools Division Offices on their specific roles as stipulated in this Order from pages 13, 14 and 15.
5. For your information, guidance and strict compliance.

*[Signature]*  
**EVELYN R. FETALVERO, CESO IV**  
Director IV

Encl/s.: Roles and Functions of PMIS TWG  
Reference/s: DepEd Order No. 11, series 2021  
To be indicated in the Perpetual Index  
under the following subjects:

PMIS                      Program Owners                      TWG

PPR/mtd  
05/27/2021



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