



Republic of the Philippines  
**Department of Education**  
 CARAGA REGION

February 26, 2021

REGIONAL MEMORANDUM  
 No. 107, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENT  
 ASSISTANT SCHOOLS DIVISION SUPERINTENDENT  
 SGOD –CHIEF  
 PRIVATE SCHOOLS COORDINATOR  
 This Region

ADJUSTMENTS OF THE DEADLINE FOR CONSULTATION AND APPLICATION FOR  
 CHANGES IN TUITION AND OTHER SCHOOL FEES BY PRIVATE  
 EDUCATIONAL INSTITUTIONS FOR SY 2021-2022

1. As per Regional Order No. 02, s. 2020, all private schools are required to submit their schedule of tuition fees annually not later than June, for every School Year. The submission of the schedule of Tuition and Other School Fees (TOSF) even without increase shall be the affirmation that the school has retained its tuition fees and other fees for the succeeding S.Y.
2. DM- PHROD – 2021-0095, provides an advance information to amend DepEd Order No. 12, s. 1997 which is to revise the periods for consultation and application of changes in TOSF, extending the deadlines to three (3) months from the original date for SY 2021- 2022 only, as follows:
  - 2.1 The deadline for consultations is extended from March 30 to June 30, 2021;
  - 2.2 The deadline for submission of application and documentary requirements is extended from May 15 to August 15, 2021.
3. Application for Tuition and Other School Fees for SY 2021-2022 shall be attached with the approved TOSF from the previous SY 2020-2021. Enclosed hereto is the template for your perusal.
4. Wide dissemination to all concerned of this memorandum is highly desired

  
**DR. EVELYN R. FETALVERO, CESO IV**  
 Regional Director 

Encls.: As stated  
 Reference: Regional Order No. s. 2020 and DM-PHROD – 2021-0095  
 To be indicated in the Perpetual Index  
 under the following subjects:  
 APPROVED      PROPOSED      SUBMISSION TUITION      SCHEDULE

QAD/cmc  
 02/26/202



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Enclosure of RM No. 101, s. 2021

Header (name of school & address)

**PROPOSED SCHEDULE OF TUITION AND OTHER SCHOOL FEES  
FOR SY 2021 - 2022**

<b>CURRICULUM OFFERING</b>	<b>S.Y 2021 -2022</b>
<b>Kindergarten</b>	
Tuition	
Miscellaneous (show breakdown)	
Total	
<b>Elementary School</b>	
Tuition	
Miscellaneous (show breakdown)	
Total	
<b>Junior High School</b>	
Tuition	
Miscellaneous (show breakdown)	
Total	
<b>Senior High School</b>	
Tuition	
Miscellaneous (show breakdown)	
Total	
Grand Total	

CERTIFIED true and correct:

\_\_\_\_\_  
School Principal

Recommended for Approval:

\_\_\_\_\_  
Schools Division Superintendent

Approved:

  
**DR. EVELYN R. FETALVERO, CESO IV**  
Regional Director