



Republic of the Philippines  
**Department of Education**  
 CARAGA REGION



February 24, 2021

REGIONAL MEMORANDUM  
 No. 096, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENTS  
 This Region

CORRIGENDUM AND ADDENDUM TO REGIONAL MEMORANDUM NO 003, S. 2021 RE: CAPACITY BUILDING OF SCHOOL LEADERS ON THE COMPONENTS OF SCHOOL-BASED MANAGEMENT (ESIP, CI AND TA)

1. The Two-Day Live-in Capacity Building for School Leaders on the Components of School-Based Management (SBM) set on January 21-22, 2021 is moved to March 25-26, 2021 at Balanghai Hotel and Convention Center, Doongan, Butuan City.
2. The activity aims to capacitate the participants on the components of School-Based Management (SBM); specifically, the participants are expected to:
  - a. gain knowledge, skills and attitudes on Lagda sa Kadumalahan;
  - b. discuss the roles and significance of E-SIP, TA and CI as components of SBM;
  - c. define individual's roles and functions in achieving a unified goal of success in the implementation of SBM; and
  - d. appreciate the value of working together in achieving ACCESs.
3. The Participants to this activity are the three (3) staff of Field Technical Assistance Division (FTAD), School Heads and School SBM Coordinators of the schools validated by the Regional SBM Validating Team in CY 2019 but failed to meet the standard, and newly appointed/designated elementary and secondary School Heads (preferably less than two years).

4. The distribution of the participants are as follows:

Division	Regionally validated schools in CY but failed to meet the standard		New School Head		Total
	School Head	School SBM Coordinator	Elem.	Sec.	
Agusan del Norte	2	2	1	1	6
Agusan del Sur	3	3	1	1	8
Bayugan City	1	1	1	1	4
Bislig City	1	1			2
Butuan City	2	2	1	1	6
Cabadbaran City	2	2	1	1	6
Dinagat Islands	1	1			2
Siargao	1	1	1	1	4



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Surigao City	2	2	1	1	6
Surigao del Norte	2	2	1	1	6
Surigao del Sur	2	2	1	1	6
Tandag City	1	1	1	1	4
FTAD					3
Resource Person from Surigao del Sur					1
Total	21	21	9	9	64

5. Allotted slots of SDOs that cannot or are prohibited from travelling by their LGUs will be added to other SDOs.
6. Participants are expected to check-in after 2:00 PM of Day 0 (March 24, 2021) and check out in the afternoon of Day 2 (March 26, 2021).
7. School Heads should bring their latest Enhanced School Improvement Plan, AIP 2020 and AIP 2021 (if available), notebook, ballpen, and laptop.
8. For any comments and clarification about this memorandum, please contact Alejandro P. Macadatar, Regional SBM Coordinator through [ftad\\_caraga@deped.gov.ph](mailto:ftad_caraga@deped.gov.ph).
9. Expenses for the venue, room, meals and snacks shall be charged against the HRTD Funds while travelling expenses of the participants shall be taken from their local funds.
10. For appropriate action and proper guidance.

  
**EVELYN R. FETALVERO, PhD, CESO IV**  
 Regional Director

Encls.: NONE  
 Reference: Regional Memo 003, s. 2021  
 To be indicated in the Perpetual Index  
 under the following subjects:

SBM            CAPACITY BUILDING

FTA/apm  
 02/24/2021