



Republic of the Philippines
Department of Education
CARAGA REGION



February 3, 2021

REGIONAL MEMORANDUM

No. 054, s. 2021

To: ASSISTANT REGIONAL DIRECTOR
SCHOOLS DIVISION SUPERINTENDENT
CHIEFS OF THE REGIONAL OFFICE FUNCTIONAL DIVISIONS
This Region

VIRTUAL INSTALLATION OF THE NEW REGIONAL DIRECTOR AND
TURN-OVER CEREMONY

1. This office hereby announces the conduct of the **Virtual Installation of the New Regional Director and Turn-Over Ceremony** which shall be on **February 5, 2021** at **8:30 AM** via google meet.
2. This activity aims to address the following objectives:
 - a. Install the new Regional Director and conduct the ceremonial turn-over ceremony;
 - b. Introduce formally the newly-assigned Regional Director to the members of the Regional Management Committee, Schools Division Superintendents, Assistant Schools Division Superintendent and Chiefs of the RO Functional Divisions.
 - c. Provide updates on the implementation of the different programs and projects in the region; and
 - d. Orient all **personnel** in the region on the plans, vision, and direction set by the new Regional Director
3. Participants to this activity are the Assistant Regional Director, Schools Division Superintendents, Assistant Schools Division Superintendents and Chiefs of the Functional Divisions and RO personnel in this region.
4. All expenses incurred in this activity shall be charged against Regional Funds subject to usual accounting and auditing rules and regulations.



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph



Document Control No:
DepEdRO13-F-REC-013/R3/02-18-2020

5. Immediate and wide dissemination of this memorandum is highly appreciated.

FRANCIS CESAR B. BRINGAS, CESO V
Regional Director

for the Regional Director:

LORENZO O. MACASOCOL

Encls.: NONE

Reference: NONE

To be indicated in the Perpetual Index
under the following subjects:

EMPLOYEES

BASIC EDUCATION

BUREAUS AND OFFICES

HRD/jbt
2/3/2021