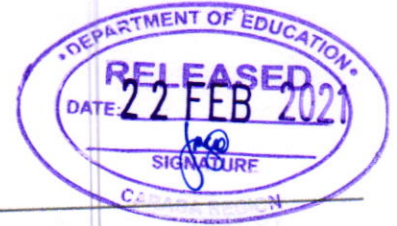




Republic of the Philippines
Department of Education
CARAGA REGION



February 17, 2021

REGIONAL MEMORANDUM
No. 089, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENT
This Region

FY 2021 1ST QUARTER FULL-TIME DELIVERY UNIT (FDU) MEETING

1. This pertains to the communication from DBM OIC-Regional Director Jenneth C. Partosa, received February 9, 2021 on the conduct of FY 2021 1st Quarter Full-Time Delivery Unit Meeting on February 22, 2021, 1:00pm via Teleconference using the Google Meet link: <https://meet.google.com/kaq-kfqx-rxs>

2. Below are the proposed agenda:

2.1 Presentation of the Agency's Physical Report of Operations (Target vs Accomplishment per FY 2020 GAA) and Budget Utilization Rate (BUR) as of December 31, 2020;

2.2 FY 2021 Guidelines in the Release of Funds (National Budget Circular No.583 dated January 24, 2021);

2.3 Guidelines of the Treatment of Released Allotment and Release of Funds for FY2021 Pursuant to Republic Act (R.A.) Nos. 11519 and 11520 (National Budget Circular No.585 dated January 26, 2021);

2.4 Issues and Concerns in P/A/P implementation and budget utilization; and

2.5 Other Matters

For Agenda No. 2.4 above, Issues and concerns should be submitted two (2) days before the meeting.

3. Participants of this activity are the Regional and Division FDU Teams composed of Schools Division Superintendents, Budget Officers, Accountants, Planning Officers, Personnel Officers, CID & SGOD Chiefs (7pax per DO x 12 = 84 pax plus 16 RO FDU Team) and RO FDU Team composed of RD, ARD, CAO-FD, SAO-FD, Accountant III, BO III, CAO Staff, Chiefs of PPRD, ASD, CLMD, ESSD and HRDD, PO III, HRMO III, Personnel and ICT.

4. Participants may access <https://forms.gle/CurMDgO6CJt9xxNc6> for confirmation of attendance.



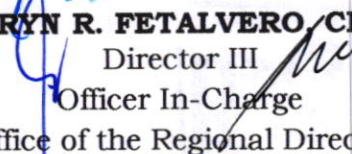
Address: J.P. Rosales Avenue,
Butuan City
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Telefax No: (085) 342-5969
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5. Immediate dissemination and compliance of this memorandum is hereby directed.


EVELRYN R. FETALVERO, CESO IV
Director III
Officer In-Charge
Office of the Regional Director

Encls.: DBM letter dated February 8, 2021

Reference: NONE

To be indicated in the Perpetual Index
under the following subjects:

FY 2021 1st QUARTER FDU MEETING

FD/atb
02/17/2021

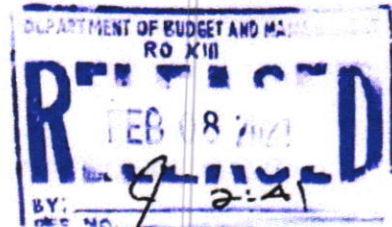


REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGIONAL OFFICE XIII, BUTUAN CITY

February 8, 2021

DR. EVELYN R. FETALVERO, CESO IV

OIC - Regional Director
Department of Education
Regional Office XIII
Butuan City



Dear **Director Fetalvero**:

Greetings of peace and good health!

We wish to inform you that our FY 2021 1st Quarter Full-time Delivery Unit (FDU) meeting is on **February 22, 2021 (Monday) at 1:00 PM** via **teleconference**. You may access <https://forms.gle/CurMDqO6CJt9xxNc6> for your attendance. The meeting link will be given after confirmation of your attendance.

Below are our proposed agenda:

1. Presentation of the Agency's Physical Report of Operations (Target vs. Accomplishment per FY 2020 GAA) and Budget Utilization Rate (BUR) as of December 31, 2020;
2. FY 2021 Guidelines on the Release of Funds (National Budget Circular No. 583 dated January 24, 2021);
3. Guidelines on the Treatment of Released Allotment and Release of Funds for FY 2021 Pursuant to Republic Act (R.A.) Nos. 11519 and 11520 (National Budget Circular No. 585 dated January 26, 2021);
4. Issues and concerns in P/A/P implementation and budget utilization; and
5. Other matters.

For agenda item no. 4 above, may we request the submission of your issues and concerns two (2) days before the meeting so we can provide advance response and action on the matter or coordination with our Central Office, if needed.

We enjoined your presence and the members of your FDU team in the meeting. A link for the evaluation of activity will be provided after the meeting which shall be accomplished by the attendees as requisite to the issuance of electronic certificate of attendance.

For the details, you may contact any of our technical staff at telephone numbers 342-1227, 342-8977 or 341-5932. We hope to see you then.

Thank you.

Very truly yours,

JENNETH C. PARTOSA
OIC-Regional Director