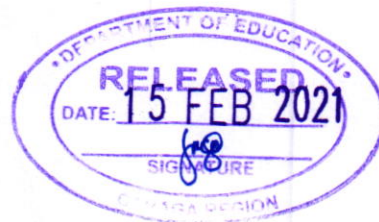




Republic of the Philippines
Department of Education
 CARAGA REGION



February 11, 2021

REGIONAL MEMORANDUM
 No. 073, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENTS
 This Region

**TRAINING NEEDS ASSESSMENT FOR SCHOOL-BASED DISASTER RISK
 REDUCTION AND MANAGEMENT (DRRM) PROGRAM COORDINATORS**

1. The Disaster Risk Reduction and Management (DRRM) Program of this office will have series of trainings and other capacity building activities scheduled for the CY 2021 prioritizing newly designated and/or untrained school coordinators.
2. To verify and validate the need, focus, scope and target group for a training program, the Training Needs Assessments (TNAs) Tool shall be administered to School DRRM Coordinators prior to the actual training.
3. Attached herewith is the standard questionnaire for the TNA which shall have to be consolidated by the Division DRRM Coordinators and submitted to the region on or before **February 26, 2021**. Due to pandemic restrictions, it is highly advised that the Division Offices create a *Google Form* format to easily disseminate the questionnaire and consolidate the responses of the schools.
4. For clarifications on the TNA Tool or other concerns, Division Offices and schools may directly contact this office thru mobile phone no. 09104723654 or Tel. No. (085) 342-8207 loc. 151.
5. For information and guidance.

EVELYN R. FETALVERO, CESO IV
 Director III
 Officer-In-Charge
 Office of the Regional Director

for the Regional Director:
LORENZO D. MACASOOL

Encls.: Standard Training Needs Assessment Tool
 Reference: NONE

To be indicated in the Perpetual Index
 under the following subjects:

DRRM TRAINING NEEDS ASSESSMENT

ESS/mpb
 02/11/2021



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(Enclosure No.1 to RM No. 013, s. 2021)

**Disaster Risk Reduction and Management (DRRM)
TRAINING NEEDS ASSESSMENT (TNA)**

Instructions:

This 2019 DRRM Training Needs Assessment (TNA) form is provided to School Heads, School DRRM Coordinators, and Teachers for Capacity Building for schools on Disaster Risk Reduction and Management, Climate Change, Education in Emergencies and Conflict, and SDRRM Manual. This is to determine the competency needs of the participants based on the developed standardized DRRM modules of DepEd. THIS FORM SHOULD BE accomplished one (1) month before the training period.

1. PERSONAL INFORMATION - Please indicate selected personal information required below.

Region		Division (NA if not applicable)	
First	Middle	Last	Suffix
Date of Birth (DD/MM/YY)		Sex	
Email Address		Mobile No.	

2. TRAININGS COMPLETED - Kindly tick the appropriate cells if you have undergone formal training on the following topics or modules listed below IN THE PAST FIVE YEARS, and if the trainings attended had been completed fully or partially. If you have not received any formal training, please indicate it in the matrix provided as well.

Level of Completion and Training*					
	Topics	Fully Completed Formal Training	Partially Completed Formal Training	No Formal Training	Organization (please indicate affiliation of trainer, instructor; N/A if none)
1	The Philippine Basic Education System				
2	DRRM and CC Terminologies				
3	International and National Foundations of DRRM in the Education Sector				
4	The Comprehensive Disaster Risk Reduction and Management in Education Framework and Other DRRM-CCAM Related Policies				
5	Understanding Climate Change				
6	Climate Change Global, National and Local Frameworks				