



Republic of the Philippines
Department of Education
CARAGA REGION



February 2, 2021

REGIONAL MEMORANDUM

No. 048, s. 2021

To: ASSISTANT REGIONAL DIRECTOR
SCHOOLS DIVISION SUPERINTENDENT
ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
CHIEFS OF THE REGIONAL OFFICE FUNCTIONAL DIVISION
This Region

REGIONAL MANAGEMENT COMMITTEE MEETING AND
WELCOME AND SEND-OFF PROGRAM

1. The Regional Management Committee will converge on February 11, 2021 at Almont Inland Hotel, Butuan City from 9:00 AM to 5:00 PM.
2. This activity aims to address the following objectives:
 - a. Program Report of the 2nd Quarter and Preparation for the 3rd and 4th Quarter.
 - b. Updates on the Budget Preparation for 2021 and 2022.
 - c. Send-off and Welcome Program of RD Bringas and RD Fetalvero.
3. The expected participants to this activity are the Assistant Regional Director, Schools Division Superintendent, Assistant Schools Division Superintendent, Chiefs of the Functional Division and Some Special Invited Guests.
4. This activity shall be hosted by the Division of Agusan del Norte c/o SDS Romeo O. Apovechar and ASDS Love Emma B. Sudario to be co-hosted Cabadbaran City Division c/o SDS Jennie L. Mativo and ASDS Antonietta O. Narra. It is expected that the host divisions shall take charge of the proper-invitation, decoration and hall preparation and other necessary logistics.

A one thousand (1000) registration shall be collected from each participant inclusive for two snacks and one lunch. Registration, travel, and transportation expenses are chargeable against Regional and Division MOOE and other local funds subject to usual accounting, and auditing rules and regulations.

5. Immediate and wide dissemination of this memorandum is highly appreciated.



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2021-02-1224

Document Control No:
DepEdRO13-F-REC-013/R3/02-18-2020

RECEIVED
FEB 3 2021

LORENZO O. MACASOCOL, CESO VI
OIC- Assistant Regional Director

Encls.: NONE

Reference: NONE

To be indicated in the Perpetual Index
under the following subjects:

REGIONAL COMMITTEE MEETING

WELCOME

SEND-OFF

OARD/jme
02/02/2021