



Republic of the Philippines
Department of Education
 CARAGA REGION



January 4, 2021

REGIONAL MEMORANDUM
 No. 003, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENTS
 DIVISION SBM COORDINATORS
 This Region

**CAPACITY BUILDING OF SCHOOL LEADERS ON THE COMPONENTS OF
 SCHOOL-BASED MANAGEMENT (ESIP, CI AND TA)**

- There will be a Two-Day Live-in Capacity Building of School Leaders on the Components of School-Based Management on January 21-22, 2021 at Balanghai Hotel and Convention Center, Doongan, Butuan City.
- Participants in this activity are the four (4) staff of Field Technical Assistance Division (FTAD), Division SBM Coordinator, Division CI Coordinator and select new principals, preferably those who serve in less than three years as school head with the following distribution:

Division	Div. SBM Coor.	Div. CI Coor.	School Head			Total
			Multi-grade school	Central School	Secondary School	
Agusan del Norte	1	1	1	1	1	5
Agusan del Sur	1	1	1	1	1	5
Bayugan City	1	1	1	1	1	5
Bislig City	1	1	1	1	1	5
Butuan City	1	1	1	1	1	5
Cabadbaran City	1	1	1	1	1	5
Dinagat Islands	1	1	1	1	1	5
Siargao	1	1	1	1	1	5
Surigao City	1	1	1	1	1	5
Surigao del Norte	1	1	1	1	1	5
Surigao del Sur	1	1	1	1	1	5
Tandag City	1	1	1	1	1	5
Total	12	12	12	12	12	60

- The activity aims to capacitate the participants on the components of School-Based Management (SBM) and it is expected that after the seminar the participants shall:
 - gain knowledge, skills and attitudes on *Lagda sa Kadumalahan*;



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- b. discuss the roles and significance of E-SIP, TA and CI as components of SBM;
 - c. define an individual's roles and functions in achieving a unified goal of success in the implementation of SBM; and
 - d. appreciate the value of working together in achieving ACCESSs.
4. Participants are expected to check-in after 2:00 PM of Day 0 (January 20, 2021) and check out in the afternoon of Day 2 (January 22, 2021).
 5. School heads should bring the latest Enhanced School Improvement Plan, AIP 2020 and draft AIP 2021 (if available), notebook, ballpen, and laptop.
 6. Expenses for the venue, room, meals and snacks shall be charged against the HRTD Funds while traveling expenses of the participants shall be taken from the local funds.
 7. For appropriate action and proper guidance.

FRANCIS CESAR B. BRINGAS, CESO V
Regional Director

Encls.: NONE

Reference: NONE

To be indicated in the Perpetual Index
under the following subjects:

SBM

CAPACITY BUILDING

for the Regional Director;
LORENZO O. MACASOOL

FTA/apm
01/04/2021