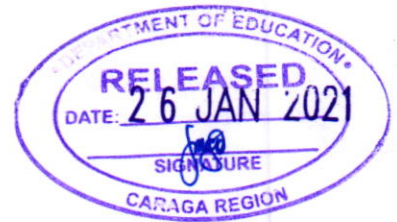




Republic of the Philippines  
**Department of Education**  
 CARAGA REGION



January 26, 2021


REGIONAL MEMORANDUM

No. 099, s. 2021

To: ASSISTANT REGIONAL DIRECTOR  
 SCHOOLS DIVISION SUPERINTENDENTS  
 CHIEFS OF THE FUNCTIONAL DIVISIONS  
 This Region

DISSEMINATION OF OFFICE MEMORANDUM PROCSMS-OD-2021-005 ON THE  
 SUBMISSION OF PROCUREMENT COMPLIANCE MONITORING FORM FOR FY  
 2020 PERFORMANCE-BASED BONUS (PBB)

1. This Office hereby disseminates Office Memorandum ProcMS-OD-2021-005 dated January 22, 2021, *Submission of Procurement Compliance Monitoring Form for FY 2020* for accomplishment and reporting/posting to PhilGEPS.
2. Attention is hereby invited on the deadline of submission for all required reports, **especially on the updating of the PhilGEPS posting of all Invitations to Bid and awarded contracts for transactions above PhP1Million from January 1 to December 31, 2020, including Early Procurement for FY 2021 non-Common Use Supplies and Equipment on or before January 29, 2021** as indicated in the enclosed Memorandum.
3. For all of these requirements, you may refer to AO25 IATF and their website <https://www.dap.edu.ph/rbpms/policies-issuances/> for a quick reference on the implementation timeline of FY 2020 PBB.
4. For immediate dissemination and compliance.

  
**FRANCIS CESAR B. BRINGAS, CESO V**  
 Regional Director

Encl.: Office Memorandum ProcMS-OD-2021-005

References: Office Memorandum ProcMS-OD-2021-005

To be indicated in the Perpetual Index under the following subjects:

MEMORANDUM                      PBB                      PROCUREMENT                      REPORTS

ASD/mcd  
 01/26/2021



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2021-01-0897

Document Control No:  
 DepEdRO13-F-REC-013/R3/02-18-2020




Republic of the Philippines  
**Department of Education**  
OFFICE OF THE DIRECTOR  
**Procurement Management Service**




**OFFICE MEMORANDUM**  
**ProcMS-OD-2021-005**

FOR : **All Regional Directors**  
**Schools Division Superintendents Concerned**

ATTN : **Regional and Division BAC Chairpersons**  
**BAC Secretariat**  
**All Others Concerned**

THRU :   
**ATTY. SALVADOR C. MALANA III**  
Assistant Secretary for Procurement and Administration

FROM :   
**ATTY. MARCELO H. BRAGADO, JR.**  
Director IV, Procurement Management Service

SUBJECT: **SUBMISSION OF PROCUREMENT COMPLIANCE MONITORING FORM FOR**  
**FY 2020 PERFORMANCE-BASED BONUS (PBB)**

Date : January 22, 2021

With reference to Office Memorandum No. **ProcMS - OD-2020-041** dated August 20, 2020, *Reminder on the Compliance to the submission of Procurement-related documents relative to the Grant of Performance-Based Bonus (PBB)*, all are requested to accomplish and submit the attached PROCUREMENT COMPLIANCE MONITORING FORM to report their compliance on the requirements for FY 2020 PBB relative to procurement, as follows:

**Under the Good Governance Conditions (GCCs) Requirement:**

**(1) PhilGEPS Posting**

- Update the PhilGEPS posting of all Invitations to Bids and awarded contracts for transactions above PhP1 million from January 1 to December 31, 2020, including Early Procurement of FY 2021 non-Common Use Supplies and Equipment on or before January 29, 2021.
- if unable to post or update, submission of the justification/explanation in the prescribed format per *Annex. 6 of MC-2019-1* to AO 25 Secretariat at [ao25secretariat@dap.edu.ph](mailto:ao25secretariat@dap.edu.ph) and [procms.monitoring@deped.gov.ph](mailto:procms.monitoring@deped.gov.ph) on or before **January 29, 2021**

**Under the FY 2020 Performance Targets (Procurement Documents) Requirement:**