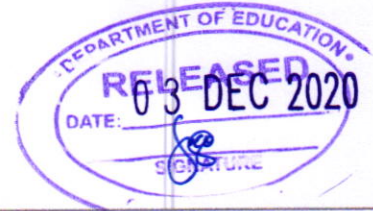




Republic of the Philippines
Department of Education
CARAGA REGION



December 3, 2020

REGIONAL MEMORANDUM

No. 557, s. 2020

To: SCHOOLS DIVISION SUPERINTENDENTS
Division Accountants
Division Budget Officers
Regional Office Finance Personnel
This Region

CY 2020 PRE-YEAR END CONFERENCE

1. DepEd Caraga Region Finance Division will conduct the CY 2020 Pre-Year End Conference on December 17, 2020 via Google Meet.
2. The conference aims to facilitate the following activities:
 - a. Reconcile the CY 2020 financial records;
 - b. Updates on the resolution of major COA audit findings and recommendations (FY 2019 and Prior Years);
 - c. Discuss the uniform implementation of procedures and policies;
 - d. Serve as an avenue where knowledge, experience and ideas can come together and be shared among those involved in the management of financial resources for efficient implementation of DepEd programs and projects with the Department of Budget and Management (DBM);
 - e. Address other issues and concerns relative to improvement of financial management of the region amidst COVID-19 Pandemic.
3. The participants to this one-day conference are the following:
 - a. Division Accountant;
 - b. Division Budget Officer; and
 - c. Regional Office Finance personnel
4. The identified participants are instructed to accomplish the online registration at <https://tinyurl.com/Finance-PreYearEndCon> on or before December 15, 2020.
5. The participants shall join via google meet with the link <https://meet.google.com/nqs-ntnx-kfi>.
6. Regional Office participants will be provided with meal (lunch) and snacks (AM & PM) chargeable against Finance Division MOOE funds subject to the usual accounting and auditing rules and regulations.



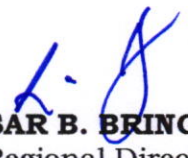
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7. Immediate dissemination of this memorandum is desired.


FRANCIS CESAR B. BRINGAS, CESO V
Regional Director *ms*

Encls.: NONE

Reference: NONE

To be indicated in the Perpetual Index
under the following subjects:

FINANCIAL REPORTS RECONCILIATION

FD/enn
12/03/2020