



Republic of the Philippines
Department of Education
CARAGA REGION



17 November 2020

REGIONAL MEMORANDUM

No. 518, s. 2020

To: **SCHOOLS DIVISION SUPERINTENDENTS**
This Region

ESTABLISHMENT OF DEPED OFFICES' HOTLINES FOR NATURAL HAZARDS

1. Low pressure and Tropical Depression are usual weather patterns in the region mostly at the end of the year where secondary hazards like flash floods, flooding, and landslides.
2. To strengthen coordination in preparation and response to natural hazards that could possibly occur in the region, all DepEd Offices shall create and establish a hotline/helpline which can be accessed by all schools both private and public.
3. The hotlines/helplines should be accessible by the offices and schools for concerns related but not limited to:
 - quick reporting of damages in the school facilities and affected teaching/non-teaching personnel
 - regular updating of weather disturbances especially those that have potential devastating effects
 - reporting of schools used as evacuation areas due to typhoons
 - quick data gathering mechanism for media updates
 - announcement of interventions and other response measures to schools
 - posting of DepEd advisories on class resumption, suspension, etc.
 - forward advisories of other government agencies such as PAGASA, PHIVOLCS, RDRRMC, and the like
 - other valuable information for faster response to school's concerns and inquiries
4. The hotline/helpline shall be handled/managed by the DRRM Team led by the DRRM Coordinator, Information Officer or whoever is/are assigned by the team lead.
5. Division Offices and schools may purchase communication devices such as Wi-Fi modem and android mobile phone that can receive and send text, picture and/or files via E-mail and other online communication from the downloaded fund. It should have clear audio/video features for situations requiring site monitoring via teleconference.
6. Interconnectivity and other communication expenses may be charged to DRRM program support funds or any other budget sources allowed by the regular accounting and auditing rules and regulations.



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph



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7. DRRM Team shall have updated Directory of Officials, School Heads/Principals and DRRM Coordinators. Temporary hotline/helpline number may be established while on-going procurement of the communication device/s.

8. For further details or clarification, contact Ms. Megnon P. Beldad via mobile phone no. 0910-472-3654 or e-mail add: megnon.beldad@deped.gov.ph.

10. For information dissemination.


FRANCIS CESAR B. BRINGAS, CESO V
Regional Director 

Encls.: NONE

Reference: NONE

To be indicated in the Perpetual Index
under the following subjects:

DRRM DRRM HOTLINE

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11/17/2020