



Republic of the Philippines  
Department of Education  
CARAGA REGION



August 19, 2020

REGIONAL MEMORANDUM

No. 345, s. 2020

To: Schools Division Superintendents  
Assistant Schools Division Superintendents  
This Region

REGIONAL WEBINAR ON BASIC VIDEO PRODUCTION  
FOR TELEVISION – BASED INSTRUCTION (TVI)

1. In preparation for the School Year 2020-2021, the Department of Education, through the Curriculum and Learning Management Division (CLMD) shall conduct a **Regional Webinar On Basic Video Production For Television Based-Instruction (TVI) on August 25, 26,28, 2020** via **Google meet**.
2. The webinar aims to:
  - a. provide information on the basic video production;
  - b. create a video production;
  - c. craft a division action plan, and,
  - d. enhance the knowledge, skills and attitude of participants in creating video lessons for television instruction.
3. The participants to this activity are Division and Regional Education Program Supervisors in all learning areas and 5 teachers from each division (who shall serve as scriptwriter content editor, illustrator, animator/motion graphics designer, and video editor). See attached enclosure for the breakdown of participants.
4. The confirmation sheet provided in Enclosure 3 shall be submitted (in word and pdf files) on August 20, 2020 through [gladys.asis@deped.gov.ph](mailto:gladys.asis@deped.gov.ph).
5. Participants shall register at <http://bit.ly/ReglWebinarBasicRadioProductionforTVI> on or before August 24, 2020.
6. The onsite training participants shall use the office/school internet connection while the offsite participants shall be provided with the internet connectivity allowance of Two Hundred Pesos (200.00) per day for three days. The said allowance shall be deposited to the participants' bank accounts subject to the accounting rules and regulation.



Address: J.P. Rosales Avenue,  
Butuan City  
Trunkline No: (085) 342-8207  
Telefax No: (085) 342-5969  
Email: [caraga@deped.gov.ph](mailto:caraga@deped.gov.ph)




2020-08-8006

Document Control No:  
DepEdRO13-REC-013/R3/02-18-2020

7. The identified participants shall serve as the core group trainers in television instruction in their respective Schools Division Offices, hence, SDOs shall conduct a division webinar on the same content to all learning areas and all grade levels in September 2020 to come up with video production for television instruction in preparation for the school year 2020-2021. A narrative report/ accomplishment report shall be submitted to the regional office five days after the conduct of the said activity.
8. There shall be a pre-work conference and dry run of the process flow of the activity for the Program Management Team on August 20, 2020 and August 24, 2020 respectively via google meet.
9. Attached is the Matrix of activities and List of Resource Speakers / Facilitators for your reference.
10. For more information, please email Dr. Isidro M. Biol, Jr., Chief, Curriculum and Learning Management Division (CLMD) at [isidro.biol@deped.gov.ph](mailto:isidro.biol@deped.gov.ph) or Gladys S. Asis, Education Program Supervisor at [gladys.asis@deped.gov.ph](mailto:gladys.asis@deped.gov.ph).
11. Immediate dissemination of this memorandum is highly desired.

**FRANCIS CESAR B. BRINGAS, CESO IV**  
Regional Director

For the Regional Director

  
**ARSENIO T. CORNITES, JR., CESO V**  
OIC- Assistant Regional Director *mail*

Encls.: as stated

Reference: none

To be indicated in the Perpetual Index  
under the following subjects:

SUPERVISORS      TEACHERS      TV-BASED LES

CLMD/gsa  
08/19/2020





Republic of the Philippines  
**Department of Education**  
CARAGA REGION

Enclosure no. 1 to Regional Memorandum No. 345 s., 2020

**REGIONAL WEBINAR ON BASIC VIDEO PRODUCTION FOR TELEVISION-BASED INSTRUCTION (TVI)**

**August 25, 26, 28, 2020**  
**Via Google Meet**

**LIST OF RESOURCE SPEAKERS/FACILITATORS**

	Name	Designation	Role	School	Division
1	Precious Nathalie A. Mantilla	Teacher III	Scriptwriter	Nasipit National Vocational School	Agusan del Norte
2	Tomas M. Ferrol III	Teacher III	Content Editor	Sta. Cruz NHS	Agusan del Sur
3	John Merick L. Cifra	Teacher I	Illustrator	Carrascal NHS	Surigao del Sur
4	Gil C. Dayot, Jr.	Teacher I	Animator/Motion Graphics Designer	Consuelo NHS	Butuan City Division
5	Ruth L. Muego	Master Teacher I	Video Editor	Tabon M. Estrella NHS	Bislig City