



Republic of the Philippines
Department of Education
CARAGA REGION



July 7, 2020


REGIONAL MEMORANDUM

No. 328, s. 2020

To: Schools Division Superintendents
This Region

**WEBINAR ON CAPACITATING THE CONTINUING PROFESSIONAL DEVELOPMENT
(CPD) FOCAL PERSONS OF DEPED CARAGA REGION**

1. The Human Resource Development Division (HRDD) of the Department of Education Caraga Region shall conduct a Webinar on Capacitating the Continuing Professional Development (CPD) Focal Persons of DepEd Caraga Region on August 14, 2020 from 9:00 AM to 5:00 PM using the link <https://meet.google.com/wjj-rert-ucj>.
2. This activity aims to:
 - 2.1 Discuss the contents of an activity proposal based on DO 001, s. 2020;
 - 2.2 Discuss the PRC Resolution 1248, s. 2020; and
 - 2.3 Review the contents of a sample instructional design document for webinars and other supporting documents for CPD Unit Application using the online platform.
3. The participants to this activity are the CPD Focal Person/SEPS-HRD and EPS II-HRD of the 12 Schools Division Offices (SDOs) in Caraga Region.
4. Attached hereto is Enclosure No. 1 Program Matrix.
5. Expenses incurred during this activity such as meals and load allowance amounting to Two hundred pesos only (P200.00) for internet connection for offsite participants shall be charged against Human Resource Training and Development (HRTD) Funds with SARO No. OSEC-13-19 2130 subject to the usual accounting and auditing rules and regulations.
6. For your information and compliance.


FRANCIS CESAR B. BRINGAS CESO IV
Regional Director

Encls.: As states

Reference: DepEd Order 007, s. 2020



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To be indicated in the Perpetual Index under the following subjects:
CONTINUING PROFESSIONAL DEVELOPMENT

HRDD/vcn
08/10/2020

Enclosure No. 1 to RM No. _____ s. 2020

**WEBINAR ON CAPACITATING THE CONTINUING PROFESSIONAL DEVELOPMENT
(CPD) FOCAL PERSONS OF DEPED CARAGA REGION
Training Matrix**

Time	Activity	Resource Speaker/Facilitator
Aug. 17/17, 2020 9:00 -9:30 AM	Preliminaries: Opening Prayer and National Anthem	Multimedia Presentation
	MESSAGE	Francis Cesar B. Bringas, CESO V Regional Director
	Webinar Protocols	Violeta C. Nunez, PhD EPS, HRDD
9:30- 9:45 am NN	Break/ Stretching/Online Zumba	PMT
9:46 am-10:15 am	Session I DO 001, s. 2020	Flordelisa R. Dalin PRC ID No. 0610134 Exp. Date: 05/ /2023
10:16 – 12:00 noon	Session 2 Elements of the Activity Proposal	Violeta C. Nunez, PhD EPS, HRDD PRC ID No. 0021116 Exp. Date: 01/07/2021
12:00-1:30 PM	Lunch Break/Financial Literacy Video Playing	PMT
1:30 pm – 2:00 pm	Session 3 PRC Resolution 1248 s. 2020	Violeta C. Nunez, PhD EPS, HRDD PRC ID No. 0021116 Exp. Date: 01/07/2021
1:30 - 3:00 PM	Session 4 CPD Units Application Supporting Documents for Webinars	Roy S. Rele PRC ID No. 0689982 Exp. Date:09/06/2021 Violeta C. Nunez, PhD EPS, HRDD PRC ID No. 0021116 Exp. Date: 01/07/2021
3:00 – 3:15	Break/Stretching/Online Zumba	
3:16 – 4:30	Continuation of Session 4	
4:31 – 5:00	Closing Program	PMT