



Republic of the Philippines
Department of Education
CARAGA REGION



July 27, 2020

REGIONAL MEMORANDUM
No. 314, s. 2020

**GUIDELINES ON THE REPRODUCTION OF SELF LEARNING MODULES AND
OTHER LEARNING MATERIALS FOR THE 1st QUARTER
OF SCHOOL YEAR 2020 – 2021**

To : Assistant Regional Director
Schools Division Superintendent
Regional Chiefs of Functional Divisions

1. In order to ensure the availability of Self-Learning Modules (SLMs and other Learning Materials in all grade levels and in all learning areas on August 24, 2020 start of classes and for the 1st Quarter of School Year 2020 – 2021 in all public schools in Caraga Region, Schools Division Offices are authorized to reproduce the locally developed and quality assured modules for grade levels and learning areas not available from the CO released modules.
2. Priority for reproduction are the following:
 - a. Regionally crafted and quality assured Grade 8 Modules which can be accessed in the link of Regional Memorandum No. 311, s. 2020;
 - b. SDO locally developed and quality assured Modules; and
 - c. In case there are grade levels and learning areas not available, the regionally initiated MELC-Textbook match matrix shall be used as reference to be paired by Activity Sheets and Weekly Learning Plans prepared by the teachers.
3. In the event of shortages of timeline and availability of printing supplies and materials in the reproduction of all Modules for the whole first quarter, Schools Division Superintendents are advised to prioritize the printing of Modules that can be used in the first week or first month of the 1st quarter to ensure early distribution before the start of classes.
4. Funds to be used in the reproduction for the 1st and 2nd Quarters are coming from the following sources:
 - a. 40% allocation from Division MOOE;
 - b. 30% allocation from the School MOOE;
 - c. Share from the Special Education Fund (SEF);
 - d. Php 200,000.00 downloaded funds with Implementing Guidelines for the Development, Quality Assurance, Reproduction, and Delivery of Locally-Developed Learning Resources;
 - e. Sub-ARO No. OSEC-13-20-0848 amounting to Php 28, 056,000.00 downloaded funds (waiting for the implementing guidelines);



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- f. Sub-ARO No. OSEC – 13-20-0871 amounting to Php 329, 815,000. 00 downloaded funds (waiting for the implementing guidelines); and
g. Other locally generated funds like Brigada Eskwela.
5. Procurement of supplies and materials as well as service providers must follow the usual accounting and auditing rules and procedures.
6. Immediate compliance of this Memorandum to all concerned is highly desired.

L. C. B.

FRANCIS CESAR B. BRINGAS, CESO IV
Regional Director *ImB*

Incl.: None.

References: Implementing Guidelines, Sub-AROs

To be indicated in the Perpetual Index under the following subjects:
PRINTING/REPRODUCTION MODULES MELCs

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