



Republic of the Philippines
Department of Education
CARAGA REGION



May 28, 2020

REGIONAL MEMORANDUM
No. 228, s. 2020

To: Assistant Regional Director
Chiefs of the Regional Divisions
Schools Division Superintendents
All Concerned
This Region

GUIDELINES FOR RETURN TO DUTY OF TEACHERS FOR SY 2020-2021

1. The Department issued DepEd Memorandum No. 54, s. 2020, on the Reiteration on Work Arrangements in the Department of Education in Light of Recent Developments in the COVID-19 Situation which contains that **all teachers in DepED schools nationwide shall work from home from June 1 to 5, 2020, except those specifically authorized by the Regional Director to form part of the skeleton workforce who will render work in school**, subject to observance of COVID-19 health and safety precautions. As a matter of regional policy, this Office will NOT authorize exception to this specific provision.
2. For records purpose, teachers must officially establish the effective date of their return to work for SY 2020-2021 to their School Heads through text/call or other offsite means by June 1, 2020. School Heads may also communicate directly with teachers to comply with this requirement.
3. School Heads shall institute measures to inform teachers of their project-based deliverables effective June 1, 2020. Weekly or monthly accomplishment shall be an essential attachment to the Teacher's Daily Time Record (DTR).
4. While on Work-from-Home, teachers are directed to faithfully adhere to and observe the provisions of DepEd Memorandum DM-CI-2020-000 dated May 6, 2020 entitled *Clarifications on the Use of the Most Essential Learning Competencies (MELCs) and Other Related Issues* which provide among others the teacher's specific tasks, as follows:
 - a. facilitate remote enrolment activities, where there will absolutely be **no face-to-face** (DO No.8, s.2020)
 - b. prepare weekly Learning Activity Sheets;
 - c. participate in capacity building activities in managing multi-modal delivery options;



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- d. assist in orienting parents on effective facilitation of home-based learning;
 - e. prepare learners for the formal start of classes, and;
 - f. gather data on the specific contexts of their learners (access to technological gadgets and capacity of learners for independent learning, etc.)
4. The Guidelines on Work Arrangement for Teachers beyond June 5, 2020 will be issued in a separate memorandum.
5. For your guidance and compliance.



FRANCIS CESAR B. BRINGAS, CESO V
Director IV
Regional Director

Encls.:NONE
Reference: DepEd Memorandum DM-CI-2020-000

To be indicated in the Perpetual Index
under the following subjects:

GUIDELINES

MEMORANDUM

TEACHERS

ASD/jbr
05/28/2020