



Republic of the Philippines
Department of Education
CARAGA REGION



February 27, 2020

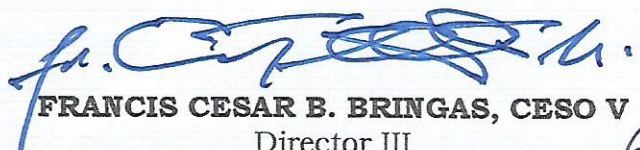
REGIONAL MEMORANDUM


No. 139, s. 2020

CORRIGENDUM TO RM 026, S. 2020 RE: DOCUMENTARY REQUIREMENTS FOR ISSUANCE OF SPECIAL ORDERS FOR THE APPROVAL OF THE ELIGIBILITY FOR GRADUATION FROM SENIOR HIGH SCHOOL (SHS) OF GRADE 12 LEARNERS ENROLLED IN PRIVATE SCHOOLS/COLLEGES AND TECHNICAL-VOCATIONAL INSTITUTIONS, SY: 2019-2020

To: Schools Division Superintendents
Assistant Schools Division Superintendents
Chiefs, CID and SGOD
Education Program Supervisor/Coordinators for Private Schools
School Heads of Private/Colleges and Technical, Vocational Institutions
This Region

1. The field is hereby informed on the changes of the template design for Special Order Graduation Form 9. The changes of the template follow the documentary style format of the Regional Office as ISO 9001:2015 Certified. The new template shall be accomplished by the Private Schools/Colleges and Technical, Vocational Institutions (TVIs) with deadline set for June 2019 Opening of Classes on March 20, 2020 and August 2019 Opening of Classes on May 8, 2020.
2. Attached herewith is the new template design of the Special Order Graduation Form (Form 9) and can be downloaded at <https://tinyurl.com/specialorder-2020>.
3. All other items stipulated in the regional memorandum are still in effect.
4. Immediate and wide dissemination of this memorandum to all concerned is highly desired.


FRANCIS CESAR B. BRINGAS, CESO V
Director III

OIC – Office of the Regional Director 

Incl: as stated

Reference: RM 026,s.2020

To be indicated in the Perpetual Index under the following subjects:

DOCUMENTS GUIDELINES GRADUATION PRIVATE SCHOOLS SPECIAL ORDER

QAD/edm
02/20/2020



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