



**REGIONAL ADVISORY**  
 January 10, 2020

**RE: CY 2019 RECONCILIATION WORKSHOP AND FUNCTION REVIEW OF FINANCE POSITIONS**

Relative to the conduct of the above-mentioned activity, please be informed of the following:

1. The CY 2019 Reconciliation Workshop and Function Review of Finance Positions on January 13 – 15, 2020 will be at Hotel Oasis, Butuan City.
2. First meal to be served is AM snack on January 13, 2020 and last meal is breakfast on January 16, 2020.
3. The activity will start on January 13, 2020 at 9:00 A.M.

Please be guided accordingly.

fd/atb  
 1/10/2020

2020-01-0551

