



December 18, 2019



**REGIONAL MEMORANDUM**

No. 865, s. 2019

**Issuance of Sub-Allotment Release Order (Sub-ARO) for Orientation and Utilization of ELLN Courseware for School-Based Learning Action Cell Mindanao Cluster**

To: **Schools Division Superintendents  
This Region**

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover traveling expenses of participants during the conduct of Orientation and Utilization of ELLN Courseware for School-Based Learning Action Cell Mindanao Cluster under OSEC 13-19-2244 dated July 8, 2019.
2. Attached is the approved request for transfer.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.

*L. 18*  
**FRANCIS CESAR B. BRINGAS, CESO V**  
Assistant Regional Director  
Officer In-Charge  
Office of the Regional Director

FIN/fla/nap  
12/18/2019



2019-12-20157

DCC No.: DepEdRO13-F-REC-013/R2/9-4-2019



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Republic of the Philippines  
Department of Education  
**CARAGA REGION**

J. Rosales Avenue, Butuan City,  
Agusan del Norte, Philippines, 8600

December 9, 2019



**FRANCIS CESAR B. BRINGAS**  
Assistant Regional Director  
Officer-In-charge  
Office of the Regional Director

DEPARTMENT OF EDUCATION  
FINANCE DIVISION  
BUDGET UNIT  
RECEIVED BY: *[Signature]*  
DATE: 12/13/19

Sir:

We would like to request Authority from your good office to transfer the funds for the **Schools Division Offices** chargeable against **Sub ARO No. OSEC-13-19-02244** to defray travelling expenses of the participants during the Orientation and Utilization of ELLN Couseware for School- Base Learning Action Cell Mindanao Cluster ( AC-19-BLD-TLD-HRTD-P004) on August 26-30, 2019 at Ritz Hotel, Davao City, to wit:

Division	No. of Participants	Amount
Agusan del Norte	2	8,277.00
Agusan del Sur	2	6,983.00
Bayugan City	2	8,526.00
Bislig City	2	42,40.00
Butuan City	2	10,400.00
Cabadbaran City	2	12,680.00
Dinagat Islands	2	11,446.00
Siargao	2	18,230.00
Surigao City	2	13,000.00
Surigao del Norte	2	9,236.00
Surigao del Sur	2	6,400.00
Tandag City	1	3,550.00
		<b>112,968.00</b>

Thank you.

Very truly yours,

*[Signature]*  
**GLADYS S. ASIS**  
Education Program supervisor

Recommended for Approval:

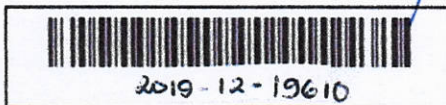
*[Signature]*  
**ISIDRO M. BIOL, JR., Ph.D.**  
Chief, CLMD

Funds available:

*[Signature]*  
**FE L. ALEGADO**  
Chief, Finance Division

Approved:

*[Signature]*  
**FRANCIS CESAR B. BRINGAS, CESO V**  
Assistant Regional Director



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