



December 06, 2019

REGIONAL MEMORANDUM
No. 836, s. 2019

CONDUCT OF OCULAR AND RE-OCULAR INSPECTION TO DEPED SCHOOLS FOR SEPARATION OF ANNEX AND CONVERSION OF ELEMENTARY SCHOOLS TO INTEGRATED SCHOOLS

TO: Schools Division Superintendents
Assistant Schools Division Superintendents
Chiefs, RO Functional Divisions/SGOD/CID
RO and SDO Education Program Supervisors/Coordinators/Specialists
School Heads
This Region

1. This office hereby informs the field on the conduct of ocular and re-ocular inspection to DepEd schools applying for separation of school annex and conversion of Elementary School to Integrated school.
2. The Division Monitoring and Evaluation (M & E) team members are advised to go with the Regional Inspectorate Team for the said inspection.
3. The Regional Inspectorate Team are assigned on the different areas for M & E on the school's readiness in the separation of school annex and conversion of Elementary to Integrated School, to wit:

DATE	ASSIGNED AREA		
	ADMINISTRATIVE CONCERNS	DOCUMENTARY REQUIREMENTS	CURRICULUM & PHYSICAL FACILITIES
01/08/20	Gilbert L. Gayrama, Ph.D. Jesus D. Nono, Ph.D. (Alternate)	Elan M. Elpidang, Ph.D.	Virginia A. Seña, Ed.D.

4. The presentation for schools' separation of school annex and conversion of Elementary School to Integrated School shall follow the checklist of requirements for separation of school annex and conversion of schools to integrated schools.
5. Listed below are the name of schools, subject for ocular inspection.

Date	Division	School	Purpose	Inspectorate Team
January 8, 2020	Agusan del Sur	Sta. Rosa Elementary School Purok 8, Bayugan III, ADS	Conversion ES to IS	Gilbert L. Gayrama, Ph.D. Elan M. Elpidang, Ph.D. Virginia A. Seña, Ed.D.
		Jose T. Cuyos Sr. II ES Jose T. Cuyos, Bayugan III, ADS	Conversion ES to IS	
		Del Monte National High School- Corpuz Annex	Separation of School Annex	Jesus D. Nono, Ph.D (alternate)



DCC No.: DepEdRO13-F-REC-013/R2/9-4-2019



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Certificate No.:
UAE/QMS/2019/1938

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		Sta. Cruz, Del Monte, Talacogon, Agusan del Sur		
		Sta. Josefa National High School- Sayon Annex P-5, Sayon, Sta. Josefa, ADS	Separation of School Annex	

7. Immediate and wide dissemination of this memorandum to all concerned is highly desired.


FRANCIS CESAR B. BRINGAS, CESO V
 OIC-Regional Director 

Incl.: None
Reference: None
Allotment: 2-(D.O. 50-97)

To be indicted in the **Perpetual Index** under the following subjects:

Ocular Re-ocular Inspection Integrated Separation Annex

QAD/eme
12/06/19