



October 23, 2019




**REGIONAL MEMORANDUM**

No. 708, s. 2019

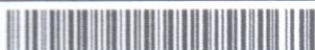
**Issuance of Sub-Allotment Release Order (Sub-ARO) for the conduct of Personal Financial Management Program for Teaching and Non-Teaching Personnel**

To: **Schools Division Superintendent  
Siargao Division  
This Region**

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover expenses for the board and lodging of 4 Central Office Personnel to monitor the conduct of the Roll-Out of the Personal Financial Management Program for Teaching and Non-Teaching Personnel under OSEC 13-19-3707 dated September 17, 2019.
2. Attached is the approved request for transfer.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.

  
**FRANCIS CESAR B. BRINGAS, CESO V**  
Assistant Regional Director  
Officer In-Charge  
Office of the Regional Director

FIN/fla/nap  
10/23/2019



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October 22, 2019

**FRANCIS CESAR B. BRINGAS, CESO V**  
Officer-In-Charge  
Office of the Regional Director  
J. Rosales Avenue, Butuan City

Sir:

Greetings!

The undersigned would like to request Authority from your good Office to transfer the funds to Siargao Islands Division for the board and lodging of the four personnel from the Central Office who will monitor the conduct of the Roll Out of Personal Financial Management in Siargao Islands, Surigao del Norte, chargeable against Sub-Allotment Release Order No. OSEC-13-19-3707, with the following details.

SDO	No. of Central Office monitors	Board and lodging	No. of days	Budget Requirements
Siargao Islands	4	2,000.00	2	16,000.00
<b>TOTAL</b>				<b>16,000.00</b>

Thank you.

Very truly yours,

for:   
**FLORDELISA R. DALIN, EdD.**  
Chief, Human Resource Development Division

Funds Available:

  
**FEL ALEGADO**

Chief Administrative Officer - Finance Division

APPROVED:

  
**FRANCIS CESAR B. BRINGAS, CESO V**  
OIC - Regional Director