



October 23, 2019





REGIONAL MEMORANDUM
No. 702, s. 2019

Issuance of Sub-Allotment Release Order (Sub-ARO) for 0365 Training for ITO

To: **Schools Division Superintendents
This Region**

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover traveling expenses of participants for 0365 Training for ITO at Cagayan De Oro City under OSEC 13-19-2408 dated July 12, 2019.
2. Attached is the approved request for transfer.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.


FRANCIS CESAR B. BRINGAS, CESO V
Assistant Regional Director
Officer In-Charge
Office of the Regional Director 

FIN/fla/nap
10/23/2019



ISO 9001:2015 CERTIFIED
Certificate No.:
UAE/QMS/2019/1938



October 14, 2019

DIR. FRANCIS CESAR B. BRINGAS, CESO V
 OIC, Office of the Regional Director
 DepEd Caraga Regional Office

Dear Sir:

This is to request to download a **Sub Allotment Release Order (SARO)** to all Division Offices of Caraga from the fund downloaded by the ICTS-Central Office with **SARO # OSEC-13-19-2408**. The fund is intended to be used for the Travel Expenses for various activities of User Support Division ICTS. Below are the distributions per division:

Division	0365 for ITOs (7 days)	
	Cagayan de Oro	
	pax	allocation
Agusan del Norte	1	4,080.00
Agusan del Sur	1	4,880.00
Bayugan City	1	4,380.00
Bislig City	1	5,380.00
Butuan City	1	4,080.00
Cabadbaran City	1	4,180.00
Dinagat Islands	1	5,380.00
Siargao Islands	1	5,380.00
Surigao City	1	4,880.00
Surigao del Norte	1	4,880.00
Surigao del Sur	1	5,380.00
Tandag City	1	5,380.00
		58,260.00

Attached is the copy of Sub Allotment Release Order # OSEC-13-19-2408.
 For your approval. Thank you.


MARCELINO M. AHON JR.
 IT Officer I

Funds Available:


FEL ALEGADO
 Chief, Finance Division

Approved:


FRANCIS CESAR B. BRINGAS, CESO V
 OIC-Regional Director

