



October 28, 2019



MEMORANDUM

CONSULTATIVE WORKSHOP ON THE DEVELOPMENT OF REFERENCE MANUAL FOR SUBSTANCE USE PREVENTION

TO: GILDA G. BERTE, PhD, CESO VI
SDS, Cabadbaran City

ROMEO O. APROVECHAR, CESO V
SDS, Agusan del Norte

MINERVA T. ALBIS, PhD
OIC-SDS, Bayugan City

1. The Bureau of Learner Support Services Division – School Health Division (BLSS-SHD) will conduct a **Consultative Workshop on the Development of Reference Manual for Substance Use Prevention** on November 5-8, 2019 at Hotel Elizabeth, Cebu City.
2. In line with this, the following personnel are hereby directed to attend the said activity:
 - a. RUBY LIMEN – Cabadbaran City Division
 - b. GWENDOLYN MORE – Agusan del Norte Division
 - c. XAVIER COLLADO – Bayugan City Division
3. Traveling expenses for this activity will be downloaded to respective SDOs. It is requested that whatever shortages in the downloaded funds be augmented by the Schools Division Offices subject to the usual accounting and auditing rules and regulations.
4. For further details, kindly refer to the attached memorandum from CO.
5. Immediate dissemination of this Memorandum is highly desired.


FRANCIS CESAR B. BRINGAS, CESO V
OIC – Office of the Regional Director

ESSD/mnl
10/28/2019




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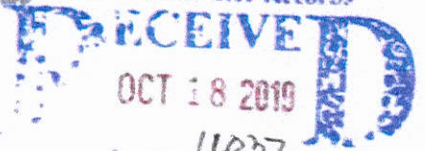
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Department of Education
BUREAU OF LEARNER SUPPORT SERVICES
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MEMORANDUM

FOR : ALL REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
(Regions I-XII, CARAGA, CAR, NCR)

SUBJECT : CONSULTATIVE WORKSHOP ON THE DEVELOPMENT OF
REFERENCE MANUAL FOR SUBSTANCE USE PREVENTION

FROM : *MH* 10/17/19
ATTY. MARCELO H. BRAGADO, JR
Officer-In-Charge, Office of the Director IV-BLSS

DATE : October 17, 2019

The Department of Education thru the School Health Division, Bureau of Learner Support Services (SHD-BLSS) will conduct the **Consultative Workshop on the Development of Reference Manual for Substance Use Prevention on November 5-8, 2019 at Hotel Elizabeth, Cebu City.**

Said activity is in line with the National Drug Education Program (NDEP) of the Department. The development of the Manual is intended to provide Prevention Coordinators with reference materials for their advocacy. There will be three (3) participants per region (1 from the region and 2 from the Division).

It is respectfully requested that the participants be advised on the following:

1. Arrival and check-in is on **November 5, 2019**. Registration of the participants starts at 1:00pm (Lunch will be served) and hotel check-in is at 2:00pm. Opening Program is at 2:30pm;
2. Check-out is on **November 8, 2019** after breakfast;
3. Bring laptop; and
4. Traveling expenses for this activity was downloaded in compliance to Memorandum OUF-2019-0046 re: Submission of Allocation List-FY 2019 Program Support Funds (PSF) and Travel Expenses Funds for Downloading.

It is likewise requested that the Regional Offices/Division Offices augment whatever shortages in the downloaded funds for traveling expenses incurred by the participants subject to the usual accounting rules and regulations.

For further details, Ms. Girlie G. Azurin, Senior Education Program Specialist, School Health Division, may be contacted at (02) 6329935.