



October 21, 2019

**REGIONAL MEMORANDUM**

No. 656, s. 2019



**SUBMISSION OF THE REPORT OF SBM LEVEL OF PRACTICE**

**TO:** Schools Division Superintendents  
Division SBM Coordinators  
This Region

1. School-Based Management (SBM) is a framework of management which decentralizes the decision-making from the higher offices to the schools. This initiative allows the participation and involvement of stakeholders in planning, initiating, implementing and monitoring of school's projects, activities and programs aimed at increasing the performance of our learners.
2. As among the Key Reform Thrust of the Basic Education Sector Reform Agenda (BESRA), this office noted already several best practices highlighting the four SBM Principles on Leadership and Governance, Curriculum and Learning, Accountability and Continuous Improvement and Resource Management.
3. To have a profile of the SBM levels of practice, this Office is requesting the field to submit report on the status/level of schools based on the Self-Assessment duly validated by the Division SBM Coordinating Team using the attached template in excel format and send the soft copy to [ftad\\_caraga@deped.gov.ph](mailto:ftad_caraga@deped.gov.ph) attention Soundy M. Buico on or before November 15, 2019.
4. This profile of schools will be included in the database of FTAD for planning purposes and the possible provision of Technical Assistance.
5. For information and appropriate action.

  
**FRANCIS CESAR B. BRINGAS, CESO V**  
Director-III  
OIC-Regional Director

FTAD03/apm  
10/21/19



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Annex 1 – List of Schools with the Corresponding Level of Practice

**LEVEL OF SCHOOLS WITH THE CORRESPONDING LEVEL OF PRACTICE**

Division of \_\_\_\_\_

Division SBM Coordinator: \_\_\_\_\_

CY 2019

**Elementary Schools**

Districts	Schools	Level of Practice	School Head

**Secondary Schools**

Districts	Schools	Level of Practice	School Head

Prepared by:

Noted by:

\_\_\_\_\_  
Division SBM Coordinator

\_\_\_\_\_  
Schools Division Superintendent

**SUMMARY REPORT OF SBM LEVEL OF PRACTICE**

Division of \_\_\_\_\_

Division SBM Coordinator: \_\_\_\_\_

Level	Total Number of Schools in the Division	Level of Practice CY 2018			Level of Practice CY 2019		
		Level 1	Level 2	Level 3	Level 1	Level 2	Level 3
Elementary Schools							
Secondary Schools							

Prepared by:

Noted by:

\_\_\_\_\_  
Division SBM Coordinator

\_\_\_\_\_  
Schools Division Superintendent