



June 24, 2019

REGIONAL MEMORANDUM

No. 300, s. 2019

ADDENDUM AND CORRIGENDUM TO REGIONAL MEMORANDUM 231, S. 2019 RE: REGIONAL MONITORING ON THE IMPLEMENTATION OF THE CUSTOMIZED DIVISION TECHNICAL ASSISTANCE PLAN (CDTAP) AND RAPID APPRAISAL ON THE KEY PERFORMANCE INDICATORS (KPIs)

TO: Schools Division Superintendents
This Region

1. To facilitate the productive conduct of the Rapid Appraisal of the Key Performance Indicators and Monitoring of the Implementation of the CDTAP, the field is hereby enjoined to observe the following additional provisions:

- a. The monitoring of the CDTAP shall be on July 2, 2019 (inclusive of Travel Time). The Division CDTAP Coordinator is requested to prepare the Accomplishment Report in Powerpoint format to be presented to the RFTAT in the morning while gathering of MOVs can be done in the afternoon.
- b. The Regional Field Technical Assistance Teams (RFTATs) shall provide Technical Assistance based on the crafted Regional Technical Assistance Plan (RTAP) on July 3, 2019. The RFTAT is composed of different personnel from different Functional Divisions, it is therefore encouraged that needs/gaps mentioned in the RTAP shall be given attention in the provision of TA.
- c. A Rapid Appraisal of the National Achievement Test and Dropout Rate shall be held on July 4-5, 2019.
- d. **July 4, 2019 – Focus Group Discussion (FGD) and answering of Survey Questionnaire**
 - i. **Batch 1 (8:30AM – 9:30AM)**
For School Heads (combination of elementary and secondary) of the Bottom 4 schools and Top 4 schools of the latest NAT
 - ii. **Batch 2 (10:00-11:00AM)**
For all Education Program Supervisors of the Curriculum Implementation Division

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- iii. **Batch 3 (1:30PM-2:30PM)**
For School Heads (Bottom 2 elem. and Bottom 2 sec. schools with highest Dropout Rate)
For school Heads (2 elem. and 2 sec. schools with zero drop-out rate /or low drop-out rate)
- iv. **Batch 4 (3:00PM-4:00PM)**
For select School DORP Coordinators (2 elem. and 2 sec. with Highest drop-out rate) and DORP Coordinators (2 elem. and 2 sec. with zero drop-out rate
/or low drop-out rate
- e. **July 5, 2019 – Key Informant Interview (KII)**
 - i. **8:00AM-10:00AM**
For Schools Division Superintendent, Asst. Schools Division Superintendent, and Chiefs of the CID and SGOD
 - f. Floating and Answering of the Survey Questionnaire to the select participants
2. To ensure productivity of these activities, the SDO is requested to identify and inform the potential participants and be made present at the venue set by the latter.
3. For guidance and appropriate action.


FRANCIS CESAR B. BRINGAS, CESOV
Regional Director

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