



May 30, 2019

**REGIONAL MEMORANDUM**

No. 262, s. 2019

**CAPACITY BUILDING FOR THE DEVELOPMENT OF ASSESSORS OF LEARNING FACILITATORS**

TO: Schools Division Superintendents  
Chief Quality Assurance Division  
Chiefs School Governance and Operations Division  
This Region

1. In reference to NEAP Memorandum entitled "Conduct of Activities related to the Capacity Building for the Development of Assessors of Learning Facilitators". The following are authorized to attend the said activity on June 9 – 16, 2019 (exclusive of travel time) at (TO BE ANNOUNCED LATER).
2. The Capacity Building aims to:
  - a. Assess and certify Learning Facilitators across governance levels;
  - b. and provide technical assistance to other DepEd units in assessing and certifying Learning Facilitators.
3. Below is the complete list of the participants for the Capacity Building for the Development of Assessors of Learning Facilitators

Division	Name	Position
QAD – RO	Jesus D. Nono	Education Program Supervisor
Agusan Del Sur Division	Jine L. Havana	Education Program Specialist II
Bislig City Division	Christopher O. Kimilat	Senior Education Program Specialist
Surigao City	Jenny R. Jovita	Senior Education Program Specialist
Tandag City Division	Voltair C. Asildo	Senior Education Program Specialist

4. Travel expenses of the participants shall be charged against their local funds, subject to the local accounting and auditing rules and regulations.
5. Compensatory Time Off (CTO) shall be granted to the identified participants for their services rendered during holidays and weekends.





6. For more details you can refer to the attached memorandum.
7. Immediate dissemination and compliance of this memorandum to all concerned is highly desired.

*Francis Cesar B. Bringas*  
FRANCIS CESAR B. BRINGAS, CESO V  
OIC – Regional Director *[Signature]*

Encl.:as stated

To be indicated in the Perpetual Index under the following subjects:  
Development                  Assessors                  Learning                  Facilitators

QAD/jdn  
5/30/2019




Republic of the Philippines  
**Department of Education**

*National Educators Academy of the Philippines  
Office of the Director*

**MEMORANDUM**

**FOR:** Bureau and Service Directors  
Regional Directors

**FROM:**   
**JOHN ARNOLD S. SIENA**  
*Director IV, National Educators Academy of the Philippines*

**SUBJECT:** Change of Date on the Conduct of Assessors' Pool Capacity Building Activity

**DATE:** May 21, 2019

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This is to inform you that the date of the conduct of Assessor's Pool Capacity Building Activity is moved from May 26-June 1, 2019 to June 9-16, 2019 exclusive of travel time.

Please be also informed that the exact venue will be communicated later.

All other items stated in the attached Memorandum remain.

For immediate dissemination.



2. The objectives of this program are as follows:

At the end of the activity, the central office and the regional offices will have a pool of certified assessors who demonstrate knowledge and skills in assuring quality of Learning Facilitators across governance levels including the certification of learning facilitators.

Specifically, the participants will be able to:

- assess and certify Learning Facilitators across governance levels;
- provide technical assistance to other DepEd units in assessing and certifying Learning Facilitators.

3. Each region shall send 5 participants as the regional assessors pool composed of the Quality Assurance Division Chiefs and four (4) Schools Division Office personnel who have undergone assessors training and/or participated in the certification of Learning Facilitators and/or QATAME associates with salary grade of 19 and above.
4. Participants from the Central office will be from the different offices involved in the conducting/implementing training programs and NEAP. Participants should have extensive knowledge and practice of learning facilitation and will be identified by their respective Directors. Bureaus will have one (1) representative each to the capacity building.
5. The names and contact details of regional and central office participants should be e-mailed to: [maelenadeacosta@yahoo.com](mailto:maelenadeacosta@yahoo.com) and/or [mavictoria.cervantes@deped.gov.ph](mailto:mavictoria.cervantes@deped.gov.ph) on or before 15 May 2019. Substitution of participants is not encouraged.
6. Travelling expenses of participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
7. For further inquiries and confirmation of participants, please contact **Ms. Cleofe Velasquez-Ocampo**, Senior EPS, and **Ms. Maria Elena B. Deacosta**, Administrative Officer V at telephone numbers (02)-6354796 and 6337207 or send email to [maelenadeacosta@yahoo.com](mailto:maelenadeacosta@yahoo.com) and/or [velasquez\\_oks@yahoo.com](mailto:velasquez_oks@yahoo.com).
8. Immediate dissemination of and compliance with this Memorandum is desired.



Republic of the Philippines  
Department of Education

TO: Director, BCD  
Director, BLD  
Director, BEA  
Director, BLR  
Director, TEC  
Director, BLSS  
Director, BHROD  
Director, PMS  
Director, FS  
Director, LS  
Director, PS  
Director, PAS  
Director, ICTS  
Director, EPS  
Director, DRRMS  
REGIONAL DIRECTORS

FROM:   
Atty. NEPOMUCENO A. MALALUAN  
Undersecretary

SUBJECT: Conduct of Activities related to the Capacity Building for the  
Development of Assessors of Learning Facilitators

DATE: 10 April 2019

1. The Department of Education (DepEd), through the National Educators Academy of the Philippines (NEAP), shall conduct the following activities in relation to the capacity building activity for Assessors:

Activity	Participants	Date	Venue
1. Coordination	Execom Members, Project Management Team, SGV Project Team	9:30-11:00 AM April 8, 2019	OSEC Conference Room
2. Interview with stakeholders	Project Management Team, participants to certification of 2017 Learning Facilitators from NCR, RO IV-A, and RO III	April 22-23, 2019	NEAP /TEC Conference Room
3. Conduct of the Capacity Building	102 Participants from the regions and Central Office	26 May-1 June 2019	TBA
4. Post Evaluation Meeting	NEAP and SGV staff	July 2019	NEAP CO