



April 16, 2019

REGIONAL MEMORANDUM  
No. 18, s. 2019

**CARAGA REGIONAL ASSOCIATION OF SECONDARY SCHOOL ADMINISTRATORS (CARASSA) BOARD MEETING**

To: Schools Division Superintendents  
Asst. Schools Division Superintendents  
CARASSA Officers & Board of Directors

1. The Caraga Regional Association of Secondary School Administrators (CARASSA) shall hold the Board Meeting on April 23, 2019 at Amaris Grills, J.P. Rosales Avenue, Butuan City from 8:00 a.m. to 5:00 p.m.
2. The objectives of the activity are to:
  - a. Present the Financial Report of the association;
  - b. Amend some provisions of the Constitution and By-laws;
  - c. Propose the 20<sup>th</sup> CARASSA Congress 2019; and
  - d. Other matters.
3. The participants of this meeting are the officers of CARASSA and the members of the Board of Directors including the CARASSA consultant, Dr. Isidro M. Biol, Jr. Please see the Enclosure for the participants.
4. A registration fee of One Thousand Pesos (P1,000.00) shall be collected from each participant to defray expenses for lunch with morning and afternoon snacks. The registration fee and travelling expenses of participants shall be charged against the Local/School MOOE Funds subject to the usual accounting and auditing rules and regulations.
5. Wide dissemination of this Memorandum to all concerned is highly desired.

  
**FRANCIS CESAR B. BRINGAS**

OIC - Regional Director

Encl: As stated.

Reference: None.

Allotment: 2 – (D.O. 50-97)

To be indicated in the Perpetual Index under the following subjects:

ORGANIZATION    CONFERENCE    MEETING

clmd01/imb  
04/16/19

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Enclosure to Regional Memorandum No. 181, s. 2019

**CARASSA Officers and Board of Directors**

President	DR. LEOPOLDO M. PULIDO <i>P-IV, Trento NHS, Agusan del Sur Division</i>
Vice President	DR. ELVINA G. MORON <i>P-IV, Magallanes NHS, Agusan del Norte Division</i>
Secretary	DR. FERNANDO M. CALO <i>P-II, San Juan NHS, Bayugan City Division</i>
Treasurer	MRS. JOCELYN B. PACON <i>P-II, Stand Alone SHS, Carmen, Agusan del Norte Division</i>
Auditors	MR. CORSINO M. GALELA, JR. <i>P-III, Madrid NHS, Surigao del Sur Division</i> MR. EDUARDO J. JULVE <i>P-III, Sta Josefa NHS, Agusan del Sur Division</i>
Business Managers	DR. DENNIS R. ROA <i>P-II, Libertad NHS, Butuan City Division</i> DR. ARTHUR E. JAMERA <i>P-IV, Anomar NHS, Surigao City Division</i>
PIO	DR. DULCESIMA A. CORVERA <i>P-IV, Tagana-an NHS, Surigao del Norte Division</i> MR. ANTONIO S. SAROMINES <i>P-II, Sto. Tomas NHS, Agusan del Sur Division</i>
Board of Directors	MS. ARLYN AGUILAR Agusan del Norte DR. MARILOU P. CURUGAN Agusan del Sur MR. EFREN B. MARTEL Bayugan City DR. TERESA D. BURAY Bislig City MR. ELMER M. CATALUNA Butuan City MR. JUNNEL MAGAWAY Cabadbaran City MS. ELDA L. CABALHIN Dinagat Islands MS. VIRGINCITA A. GORGONIO Siargao DR. MA. LUISA A. GUYANO Surigao City MR. AURELIO J. DEGUITO Surigao del Norte ENGR. JOSELITO QUIJADA Surigao del Sur MS. DOROTHY L. SUAZO Tandag City
Consultant:	DR. ISIDRO M. BIOL, JR. Chief, CLMD
Adviser:	FRANCIS CESAR B. BRINGAS, CESO V OIC - Regional Director

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Republic of the Philippines  
DEPARTMENT OF EDUCATION

Caraga Region XIII

Caraga Regional Association of Secondary School Administrative  
(CARASSA)

Sec. Registration. HI999-00500 50 No. 185, s. 1999



April 12, 2019

RD FRANCIS CESAR B. BRINGAS, CESO V  
Regional Director  
Department of Education  
CARAGA Region XIII

SIR:

The Caraga Regional Association of Secondary School Administrative (CARASSA) is requesting authority to hold a One (1) day Officers and Board of Directors Meeting on April 23, 2019, at 8:00 o'clock in the morning at the AMARIS suites, GP Rosales Avenue, Butuan City, in front of GAESANO Mall.

The objectives of the meeting are the following:

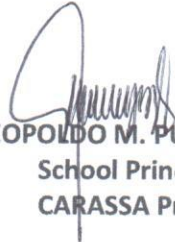
1. Report on Financial Status of the organization.
2. Amendments of the Constitution and By-laws
3. Proposed 20<sup>th</sup> CARASSA Congress 2019
4. Other Matters

A registration fee of 1,000.00 shall be collected for 2 snacks, 1 lunch and other related expenses; including transportation, chargeable against school MOOE/ Local funds subject to usual accounting and auditing rules and regulations.

Your usual support and approval to this request is highly appreciated.

Thank you and God bless.

Respectfully yours,

  
LEOPOLDO M. PULIDO, Ph. D  
School Principal IV  
CARASSA President

APPROVED:

  
FRANCIS CESAR B. BRINGAS, CESO V  
Regional Director