

January 11, 2019

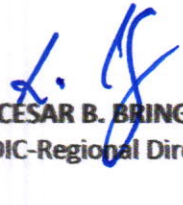
REGIONAL MEMORANDUM

No. 175 s., 2019

REGIONAL EMERGENCY PREPAREDNESS AND RESPONSE TEAM COMPOSITION

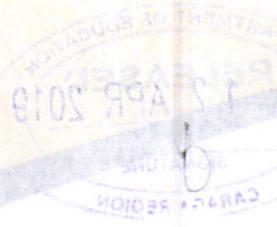
To: **Chiefs, Functional Divisions**
This Office

1. Superseding the previous Regional Disaster Management Team approved in 2016, this office hereby approves the re-composition of the **Regional Emergency Preparedness and Response Team**.
2. Attached herewith is the copy of the team composition and its functions for reference. An orientation shall be conducted for the concerned regional personnel once scheduled.
3. For other details or concerns, coordinate with Ms. Megnon P. Beldad of ESSD office at tel. nos. 342-8207 loc. 150.
4. For information and guidance.


FRANCIS CESAR B. BRINGAS, CESO V
OIC-Regional Director

ESSD/mpb
01/11/2019





Republic of the Philippines
 Department of Education
CARAGA REGION
 1 Pooka Avenue, Butuan City
 Agusan del Norte, Philippines, 8341

January 11, 2019

REGIONAL MEMORANDUM
 No. 109 s. 2019

REGIONAL EMERGENCY PREPAREDNESS AND RESPONSE TEAM COMPOSITION

To: Chiefs, Functional Divisions
 This Office

1. Supporting the revised Regional Disaster Management Team approved in 2016, this office hereby approves the re-composition of the Regional Emergency Preparedness and Response Team.
2. Attached herewith is the copy of the team composition and its functions for reference. An orientation shall be conducted for the concerned regional personnel once scheduled.
3. For other details or concerns, coordinate with Mr. Wilson P. Balido of ES2D office at tel. no. 843-8307 loc. 100.
4. For information and guidance.

[Signature]
FRANCIS CESAR B. BINGAS, CESO V
 O.C. Regional Director

ES2D/mop
 01/11/2019

Regional Emergency Preparedness and Response Team Composition

I. Basic Roles and Functions

Name, Job Title	Function in a Team	Responsibilities
<p>Team Lead: RD Francis Cesar B. Bringas</p> <p>Asst. Team Lead: ARD Fidela M. Rosas</p> <p>Members: Raul Orozco Manuel O. Caberte Isidro M. Biol Fe Alegado Adrilene Mae Castanos Megnnon P. Beldad</p>	<p>Team Leader/ TWG</p>	<ul style="list-style-type: none"> • Overall lead and coordinator of the disaster or emergency response and recovery. • Appoints personnel to compose the Regional Response Team • <i>Prepare and approve the Emergency Response Plan</i> • Direct the implementation of the Emergency Response Plan • Ensures that all members of the team are following functions • Coordinates all actions of the team • Provide necessary information and organize capacity building activities for the regional personnel • Ensure resources for resolving consequences of the <i>incident/emergency</i> • Evaluate the magnitude of the accident and take action to mitigate the impact • Decide as to resumption or suspension of work as recommended by the Safety/Security Team • Provide basic training related to Evacuation Plan, emergency exits, PPEs to your co-workers, contract workers, supplier and self and other capacity building necessary for improving skills of personnel • Attend resource-management meetings. ERT meetings, Occupational Safety Meeting, as planned/scheduled
<p>Team Lead: Raul L. Orozco</p> <p>Asst. Team Lead: Joel Rosales</p> <p>Members:</p> <p>Logistics</p> <p><u>Purchase</u> Evelyn Salacata Nikkilyn Capon Jocelyn Monton Joy Abastillas</p> <p><u>Transport</u> Nestor Berdera Romeo Fulgar</p>	<p>Logistics</p> <p>Safety/Security</p> <p>Rescue and Evacuation</p>	<p>Logistics</p> <ul style="list-style-type: none"> • Manage supplies and staffing needs of the situation by providing basic emergency necessities like food, water and medical supplies as well as transportation facilities for the movement of equipment, casualties and/or evacuees • Recommend for the repair of damaged office facilities in coordination with the Safety Lead • Attend disaster management trainings time to time • Attend resource-management meetings, ERT meetings, Occupational Safety Meeting, as planned/scheduled