



March 28, 2019

REGIONAL MEMORANDUM


No. 143, s. 2019



ANNUAL ACCOMPLISHMENT REPORT(AAR) OUTLINE

TO: SCHOOLS DIVISION SUPERINTENDENTS
This Region

1. The Department of Education Region Caraga, through the Policy, Planning, and Research Division (PPRD), hereby issues the suggested outline on the preparation of Annual Accomplishment Report (AAR) for the Regional Office and Schools Division Offices (SDOs).
2. The Annual Accomplishment Report shall summarize the agency's accomplishment relative to its mandate of providing access to quality education and good governance. This should highlight the accomplishments for the year vis-à-vis targets within the context of Annual Implementation Plan/Work Financial Plan anchored on the Regional Basic Education Plan/Division Education Development Plan.
3. The outline is attached as enclosure and this will be utilized in the preparation of 2019 Annual Accomplishment Report.
4. Immediate and wide dissemination of this Memorandum is highly desired.


FRANCIS CESAR B. BRINGAS, CESO V
OIC – Regional Director

PPRD/clg
03/28/2019

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III. EDUCATIONAL OUTCOMES/RESULTS

This portion will show the key performance indicators for the past 2 years per level using the template below.

The root cause of the key stages with "low" performance and the past interventions will be discussed in this portion.

Key Performance Indicators	Target Outcome SY 2018-2019	Actual Results		Gain/Gap	Remarks
		SY 2018-2019	SY 2019-2020		
ACCESS					
ENROLMENT <ul style="list-style-type: none"> • Kindergarten • Grades 1-VI • Year 7-10 • Year 11-12 					
GROSS ENROLMENT RATE <ul style="list-style-type: none"> • Kindergarten • Grades 1-VI • Year 7-10 • Year 11-12 					
NET ENROLMENT RATE <ul style="list-style-type: none"> • Kindergarten • Grades 1-VI • Year 7-10 • Year 11-12 					
NET INTAKE RATE <ul style="list-style-type: none"> • Kindergarten 					
TRANSITION RATE <ul style="list-style-type: none"> • Grades 6 to Year 7 • Year 10 to Year 11 					
QUALITY INDICATORS					
COHORT SURVIVAL RATE <ul style="list-style-type: none"> • Grades 1-VI • Year 7-10 					
COMPLETION RATE <ul style="list-style-type: none"> • Grades 1-VI • Year 7-10 • Year 11-12 					

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DROP OUT RATE <ul style="list-style-type: none"> Grades 1-VI Year 7-10 					
PROMOTION RATE <ul style="list-style-type: none"> Grades 1-VI Year 7-10 Year 11-12 					
REPETITION RATE <ul style="list-style-type: none"> Grades 1-VI Year 7-10 Year 11-12 					
NAT RESULTS (Please consider the latest available data) <ul style="list-style-type: none"> NAT 6 NAT 10 Others (Please specify) 					

IV. OUTSTANDING ACCOMPLISHMENTS

It showcases the SDOs'/ RO's best practices, value-added contributions, innovations and other activities that made the agency forefront among others.

The winnings and awards received within the year in review as well as the achievements of learners and teachers will be likewise included in this section. Pictures may be as a means of verification.

V. FINANCIAL PERFORMANCE

This highlights the budget utilization of the division as well as the implementing units under their jurisdiction.

VI. PROGRAMS AND PROJECTS

The programs and projects implemented by the agency with its corresponding descriptions will be discussed in this portion and it should be presented and discussed by FD. Details of the programs and projects like name of the activity, number of participants and other important information/ data shall be presented in table form. Included in the discussion will be challenges, best practices and the impact of the programs and projects that made the SDO soar to greater heights.

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