



March 25, 2019

Regional Memorandum
No. 140 s. 2019

**COORDINATION MEETING OF ADVANCE PARTY COMMITTEE
AND KITCHEN CABINET MEMBERS IN PREPARATION
FOR THE 2019 PALARONG PAMBANSA**

TO: Schools Division Superintendents
Assistant Schools Division Superintendents

1. Relative to the fast approaching participation to the 2019 Palarong Pambansa in Davao City, this office calls for a coordination meeting among the members of the Advance Party Committee members and the Kitchen Cabinet Members on Friday, March 29, at 8:00 o'clock in the morning in CLMD-regional office. (please refer to the attached list)
2. The objective of the meeting is to discuss the following items prior to the participation of the said event such as:
 - improvement of the assigned billeting school/quarter (entrance gate, mess hall, sleeping rooms, kitchen, storage room, drainage canal, surroundings, washing area, food preparation area, toilets, bathrooms and others;
 - agree and harmonize the design/ layout ready for execution;
 - identify the materials needed and prepare the purchase request for approval for the above-mentioned items; and
 - orient the members of their respective tasks and discuss with them their Terms of Reference (TOR)
3. Meals and travel expenses incurred during the said meeting shall be charged against the local funds subject to the usual government and accounting rules and regulations.
4. Wide and immediate dissemination of this Memorandum is highly desired.


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OIC – Regional Director 

CLMD/03/eab
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LIST OF PARTICIPANTS TO THE COORDINATION MEETING RE: 2019 PALARONG PAMBANSA

Names	Designation	School/Division
1. Raul Cabatingan	EPS	Bayugan City
2. Noel Zamora	Principal	Surigao del Sur
3. Norben Moldez	PSDS	Surigao del Sur
4. Eric John Bual	SST	BCSAT-Butuan City
5. Rhea J. Yparraguirre	EPS	RO-CLMD
6. Juliet P. Erazo	EPS	RO-CLM
7. Bernabie L. Linog	EPS	RO-CLMD
8. Josephine Chonie M. Obesñares	EPS	RO-CLMD
9. Elizabeth A. Bautista, Ph.D.	EPS	RO-CLMD
10. Nelia L. Balacuit	ND	RO-ESSD
11. Celsa M. Cataluña	EPS	RO-FTAD
12. Margarita C. Delima	Planning Officer III	PPRD
13. Virginia T. Mahinay	EPS	Division-Agusan del Sur
14. Edita Deguiño	AA-I	RO
15. Alexander Pag-ong	Admin Assistant I	RO-CLMD
16. Ana Lasco, Ph. D.	Chief-SGOD	Butuan City
17. Glenda Villarama	MT	Butuan City
18. Evelyn Gido	SEPS	SDO-Butuan City
19. Teodora Pasilan		ANHS-Butuan City
20. Cristina Montoyo	BCSAT	Butuan City
21. Annie Calva	Principal	Agusan del Norte
22. Russel Tipa	JO	RO
23. Jessie Ranoa	JO	RO

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