



January 30, 2019

**REGIONAL MEMORANDUM**  
No. 057e, s. 2019



**SUBMISSION OF COMPLETED RESEARCHES**

**TO: SCHOOLS DIVISION SUPERINTENDENTS**  
**This Region**

1. This has reference to Memorandum DM-PFP-2018-1320 on the Submission of Completed Research funded under BERF, all completed researches of batch 2 and batch 3 researchers which are OVERDUE based on the timelines of their study are required to submit in hardcopy to the Policy, Planning and Research division (PPRD).
2. All completed researches which were not submitted during the call per memorandum November 26, 2018 shall be submitted on March 4, 2019.
3. Demand letter will be sent to researchers from batch 1 to batch 3, who failed to liquidate and submit a copy of the completed research.
4. Failure to complete research proposal and submit deliverables as liquidation, appropriate action will be taken as stipulated in DepEd Order. 16, s. 2017.
5. Immediate and wide dissemination of this Memorandum to all concerned is highly desired.

  
**FRANCIS CESAR B. BRINGAS, CESO V**  
OIC – Regional Director

PPRD/clg  
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