

January 28, 2019

REGIONAL MEMORANDUM

No. 053, s. 2019

CONDUCT OF OCULAR INSPECTION TO DEPED/NON-DEPED SCHOOLS FOR ESTABLISHMENTS AND ADDITIONAL PROGRAM IN THE IMPLEMENTATION OF SENIOR HIGH SCHOOL (SHS) PROGRAM, SY:2019-2020

To: Schools Division Superintendent
Assistant Schools Division Superintendent
Chiefs, RO Functional Divisions/SGOD/CID
RO and SDO Education Program Supervisors/Coordinators/Specialists
School Heads
This Region

1. This Office hereby informs the field on the conduct of ocular inspection to public schools applying for the implementation of Senior High School Program.
2. The Division Monitoring and Evaluation (M & E) team members are advised to go with the Regional Inspectorate Team for the said inspection.
3. The following DepEd schools meet the deadline in the submission of documents for additional program in Senior High School as stipulated in Regional Memorandum No. 236, s. 2017 on item 4, "DepEd schools who are interested to offer SHS program may express their intent through the submission of all requirements on August 30 of the year preceding the school year of their intended operation."
4. The Regional Inspectorate Team are assigned on the different areas for M & E on the school's readiness in the implementation of Senior High School (SHS) Program, to wit:

SDOs	Areas for M & E			
	Documents Evaluation, Teacher Qualifications, MOA for Work Immersion, and Class Program	Facilities, Tools and Equipment, and Workshop Room for TVL Track	Science Laboratory (Biology, Chemistry, Physics) for STEM Strand or Science Laboratory, Computer Laboratory, Library, and Speech Laboratory	Ancillary Services (Clinic, Canteen, Guidance Office, SSG Office etc.), and Enrollment Data
Cabadbaran City and Bayugan City	Edmund D. Mendoza Bernabe L. Linog	Diosdado R. Orillaneda	Virginia A. Seña Bernabe L. Linog	Gilbert L. Gayrama
Agusan del Norte	Edmund D. Mendoza Bernabe L. Linog	Diosdado R. Orillaneda	Gilbert L. Gayrama Bernabe L. Linog	Marygold C. Silao
Agusan del Sur (Private Schools)	Edmund D. Mendoza Bernabe L. Linog	Marygold C. Silao	Jesus D. Nono Bernabe L. Linog	Gilbert L. Gayrama

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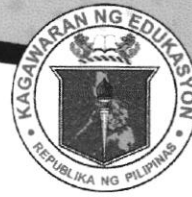
caraga@deped.gov.ph



www.caraga.deped.gov.ph

Republic of the Philippines
Department of Education
CARAGA REGION

J. Rosales Avenue, Butuan City,
Agusan del Norte, Philippines, 8600



Bislig City	Edmund D. Mendoza Bernabe L. Linog	Diosdado R. Orillaneda	Gilbert L. Gayrama Bernabe L. Linog	Virginia A. Seña
Dinagat Islands	Edmund D. Mendoza Bernabe L. Linog	Diosdado R. Orillaneda	Marygold C. Silao Bernabe L. Linog	Gilbert L. Gayrama
Surigao del Sur	Edmund D. Mendoza Bernabe L. Linog	Diosdado R. Orillaneda	Marygold C. Silao Bernabe L. Linog	Virginia A. Seña
Agusan del Sur (Public Schools)	Edmund D. Mendoza Bernabe L. Linog	Diosdado R. Orillaneda	Jesus D. Nono Bernabe L. Linog	Marygold C. Silao
Siargao Islands	Edmund D. Mendoza Bernabe L. Linog	Diosdado R. Orillaneda	Virginia A. Seña Bernabe L. Linog	Gilbert L. Gayrama

5. The Regional Inspectorate Team are required to submit their Regional Inspection Report to the Regional SHS Coordinator in QAD for consolidation purposes three (3) days after the actual ocular inspection.

6. In order to facilitate the conduct of ocular inspection by the Regional Inspectorate Team because of the schools geographical locations. The Division SHS Coordinator shall facilitate to gather all School Heads and School SHS Coordinator of DepEd Schools applying for additional program in one venue that is accessible for all the participants to convene. Likewise, the Division SHS Coordinator shall present to the RIT the actual ocular inspection report conducted by the Division Inspectorate Team to the schools.

7. The DepEd Schools applying for additional program in the Division of Agusan del Norte, Agusan del Sur, Bislig City, Surigao del Sur, and Siargao Islands are given twenty (20) minutes for their power point presentation in the following areas:

- a. DepEd School Identification ID;
- b. Current and projected enrollment for five (5) school years, by grade level;
- c. Proposed Budgetary requirements for its Personal Services, MOOE, and Capital Outlay for five (5) years;
- d. Pictures of excess buildings, classrooms, tables, chairs and other resources;
- e. Inventory of learning resources for the additional program;
- f. Teacher Profile and their Qualifications (e.g. NC from TESDA for TVL Track, certificate of trainings);
- g. Number of enrollees in SHS per Track and Strand as determined during the early registration;
- h. List and types of establishments and industries in the community for possible work immersion;
- i. Results of internal assessment or surveys done with the prospective enrollees;
- j. MOA executed between the SDS and the partner entity duly notarized;
- k. Science Laboratory, Computer Laboratory, Internet Facilities, Speech Laboratory (if any), Library, Internet Facilities, Athletic Facilities, and Instructional Classrooms;
- l. Ancillary Services (canteen, clinic, guidance office, covered court, amphitheater, SSG office, etc.)

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