



January 23, 2019



**REGIONAL MEMORANDUM**  
No. 041, s. 2019

**REITERATION ON THE IMPLEMENTATION OF DEPED ORDER NO, 97, S. 2011 REGARDING THE REVISED GUIDELINES ON THE ALLOCATION AND RECLASSIFICATION OF SCHOOL HEAD POSITIONS**

**TO: Schools Division Superintendents**  
This Region

1. This Office reiterates the implementation of DepEd Order No. 97, s. 2011 on the *Revised Guidelines on the Allocation and Reclassification of School Head Position* dated December 16, 2011.
2. Merit and Performance refers to the instructional and administrative competencies based on the levels of School-based Management (SBM) practices, including physical and psycho-social fitness of a person.
3. On Reclassification of School Head Positions, item no. 7 of such Order provides that citations/awards granted to the Head Teacher or Principal for outstanding accomplishments such as moving the school to a higher level of SBM practices/accreditation like Brigada Eskwela Awardee and APPES and/or Sterling, etc. shall be given consideration.
4. Anent to the premise above, School Heads of the recognized SBM Level 3 Practitioners by the Regional Office per Regional Memorandum No. 625, s. 2018 may be given priority in the reclassification of their current items/positions pending upon compliance of other requirements and availability of funds.
5. For information and guidance.

  
**FRANCIS CESAR B. BRINGAS, CESO V**  
OIC – Regional Director

Reference: As stated

To be indicated in the perpetual index under the following subjects:

Reclassification

Incentives

SBM

FTAD/apm  
1/23/2019