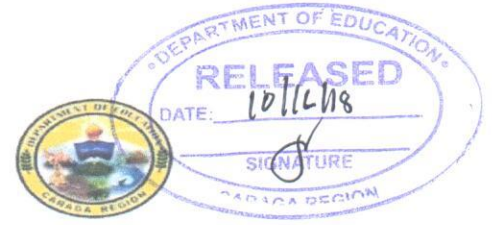




**Republic of the Philippines**  
**DEPARTMENT OF EDUCATION**  
**Caraga Administrative Region**  
**Butuan City**



October 15, 2018

**REGIONAL MEMORANDUM**  
 No. 578 s., 2018

**EMERGENCY MEETING ON THE AUDIT OBSERVATION MEMORANDUM REGARDING SHS-TVL TOOLS, EQUIPMENT AND MATERIALS**

**To: Schools Division Superintendents**  
 This Region

1. An Emergency Meeting on the Audit Observation Memorandum regarding SHS-TVL Tools, Equipment and Materials delivered by JR and JP Enterprises shall be held on October 22, 2018 at RELC II, DepEd Caraga, Butuan City.
2. The attendees of the meeting are the **School Heads** and **SHS Coordinators (TVL)** of the following schools:

Division	School
Agusan del Norte	Agay National School
	Agong-ong National High School
	Durian National High School
	Kitcharao National High School
	Las Nieves National High School
	Magallanes National High School
	Carmen National High School
Agusan del Sur	Agusan del Sur National High School
	Kapatungan National High School
	Laminga National High School
	Del Monte National High School
	La Fortuna National High School
	Sta. Irene National High School
	Sta. Josefa National High School
	Lapinigan National High School
	Sampaguita National High School
	Sinobong National High School
	Talacogon National High School
	Consuelo ISS
	Esperanza National High School
	Padiay NSHSI
Sibagat National High School-School of Home Industries	
Butuan City	Taligaman National High School
	Agusan Pequeno NHS
	Banza National High School
	Amparo National High School
	San Vicente National High School
	Libertad National High School
Surigao City	Mat-I National High School

3. The meeting shall start at exactly 9:00 o'clock in the morning.
4. **No proxy or substitution of attendees is allowed.**
5. Attendees are required to bring **ALL DOCUMENTS** regarding the TVL tools and equipment delivered by JR and JP Enterprises.
6. The meeting is a **live-out activity** and the **traveling expenses, per diem, meals and accommodations** of the abovementioned attendees shall be charged against **local/ school MOOE funds** subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of this **Memorandum** to all concerned is highly desired.

  
**FRANCIS CESAR B. BRINGAS, CESO V**  
OIC-Regional Director

Encls: None

Reference: None

To be indicated in the PERPETUAL INDEX under the following subjects:

**K to 12                      SHS                      TOOLS & EQUIPMENT**

clmd12/bll  
10/16/18