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Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XIII Caraga
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October 19, 2018



REGIONAL MEMORANDUM
NO. 004, S. 2018

NATIONAL TRAINING OF MULTIGRADE SUPERVISORS AND PRINCIPALS/SCHOOL HEADS ON THE MANAGEMENT AND SUPERVISION OF MULTIGRADE SCHOOLS

To : **Schools Division Superintendents**
This Region

1. The Bureau of Learning Delivery (BLD) thru the Teaching and Learning Division (TLD) will spearhead the **National Training of Education Program Supervisors and Principals/School Heads on the Management and Supervision of Multigrade Schools- Mindanao Regions on November 26 – December 1, 2018 at Cebu City** (specific venue to be announced through a Regional Advisory).
2. The training aims to:
 - a. introduce strategies and tools that will enable the participants to effectively monitor and evaluate multigrade school/s and institutional program;
 - b. equip the ROs, SDOs, districts, and schools with the necessary skills in operationalizing the Multigrade M & E System; and
 - c. orient the participants on the utilization of the LAC Resource Materials for multigrade teachers.
3. The participants to the training shall be the Regional and Division Multigrade Coordinators, District Supervisors, and Principals/School Heads of Multigrade Schools. Please see **Enclosure 1 for the Regional List of Participants**.
4. Compensatory Time-Off (CTO) shall be granted to the participants in lieu of the training day/s that will fall on either holiday or weekends as per CSC and DBM Joint Circular No. 2, s. 2004.
5. Participants are expected to be at the venue on the first day of the training at 10:00 o'clock in the morning for the registration. The training will officially begin at 1:30 in the afternoon. Check-out time will be on the last day of the training at noon time.
6. Travel expenses of the participants shall be charged against 2018 HRTD Funds to be downloaded to the region which shall then be downloaded to the selected divisions, subject to the usual accounting and auditing rules and regulations. Division Multigrade Coordinators are requested to facilitate the preparation of Travel Authority.
7. Immediate dissemination of this **Memorandum** is highly desired.

FRANCIS CESAR B. BRINGAS, CESO V
OIC-Regional Director

Enclosures: As stated

Reference: DM-CI-2018-00398

To be indicated in the PERPETUAL INDEX under the following subjects:

PROGRAMS TRAININGS WORKSHOPS SUPERVISION TRAVEL

REGIONAL LIST OF PARTICIPANTS

National Training of Education Program Supervisors and School Principals/ School Heads on
the Management and Supervision of Multigrade Schools – Mindanao Regions
November 26-December 1, 2018; Cebu City

Region	Division	Name of Participants	Designation
Caraga	RO-CLMD	1. Rhea J. Yparraguirre	EPS, Regional Coordinator
	Agusan del Norte	2. Avelina C. Duquesa	Division Coordinator
	Agusan del Norte	3. Deberose B. Aguala	School Head
	Agusan del Sur	4. Lelani R. Abutay	EPS
	Agusan del Sur	5. Sunshine Ann Cuadra	Teacher-in-Charge
	Agusan del Sur	6. Raquel R. Goyo	Teacher-in-Charge
	Agusan del Sur	7. Virginia Talidro	P-III/District In-Charge
	Bayugan City	8. Marilyn C. Jumamil	EPS
	Bayugan City	9. Marck Gabor	Teacher-in-Charge
	Bislig City	10. Lucille C. Abunales	PSDS
	Bislig City	11. Iris B. Loquias	Principal I
	Butuan City	12. Lewellyn V. Mejias	EPS
	Cabadbaran City	13. Victoria B. Pabia	EPS
	Dinagat Islands	14. Mildred C. Abarico	EPS
	Dinagat Islands	15. Alan Velez	Head Teacher I
	Siargao	16. Luz Sandra R. Fernandez	P-IV/Division Coor.
	Siargao	17. Jorly L. Buo	Head Teacher I
	Siargao	18. Ma. Leanez C. Espanola	Teacher III/ School-in-Charge
	Surigao City	19. Filipina F. Meehleib	EPS
	Surigao City	20. Alita M. Yee	School-in-Charge
	Surigao del Norte	21. Larry G. Morandante	EPS
	Surigao del Sur	22. Analisa G. Doloricon	EPS
	Surigao del Sur	23. Ma. Liza A. Ramos	Teacher-in-Charge
	Surigao del Sur	24. Julito T. Mangadlao	Principal
	Tandag City	25. Ma. Rossana C. Meniano	EPS
	Tandag City	26. Reginald M. Cruz	Head Teacher I