



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Caraga Administrative Region  
 Butuan City



**Regional Memorandum**

No. **484** s. 2018


September 5, 2018



**PAYMENT OF PENALTIES IMPOSED BY PHILHEALTH ON DELAYED  
 REMITTANCES AND MEASURES TO OBVIATE THE OCCURRENCE OF THE  
 SAME PENALTIES**

TO: All Schools Division Superintendent  
 Assistant Schools Division Superintendents  
 All Public Elementary School Heads  
 All Public Secondary School Heads  
 All Others Concerned

1. Remittances on PhilHealth contributions of members of Deped Caraga for the months of December, 2017 up to May, 2018 were imposed penalties by virtue of delays. The delays were attributed to the implementation of the EPR System of Philhealth requiring the updating of the personnel profiles of all teaching and non-teaching personnel of the twelve (12) schools divisions of this Region. It was only in May, 2018 that the profiles were completely updated by the Divisions of Agusan del Sur and Surigao del Sur, Surigao del Norte and Surigao City.
2. Although the other schools divisions were able to complete the profiling as early as March and April, 2018 but penalties were still imposed because of delays in the remittances for the months of December, 2017 to February, 2018. The delay in the remittances for the months of December, 2017 up to February, 2018 affected the remittances for March and April, 2018.
3. On August 6, 2018, this Regional Office sent a letter to DepED Undersecretary Victoria L. Medrana-Catibog to intercede for DepED Caraga to request OIC-Vice President Lolita V. Tuliao of PhilHealth to condone the penalties. The letter however was sent back by PhilHealth Central Office to PhilHealth Caraga.
4. On August 24, 2018, PhilHealth Caraga sent a letter to this Regional Office reiterating its pronouncement to impose penalties constraining this Regional Office to issue this Regional Memorandum. The penalties will be collected by this Regional Office and remitted to PhilHealth Caraga. Attached is the table of penalties due each schools division.
5. To obviate the occurrence of delays which could result in the imposition of penalties, effective October, 2018 onwards, remittances on GSIS, HDMF and PhilHealth shall be done by the schools divisions. The RPSU of this Regional Office will provide in soft copies worksheet data base as guide to the personnel incharge in the division of the monthly GSIS, HDMF and PhilHealth remittances of teaching and non-teaching personnel.
6. Immediate dissemination of this Memorandum is enjoined.

  
 FRANCIS CESAR B. BRINGAS, CESO V  
 OIC-Regional Director

To be indicated in the Perpetual Index under the following subjects:

CONTRIBUTIONS

PENALTIES

REMITTANCES