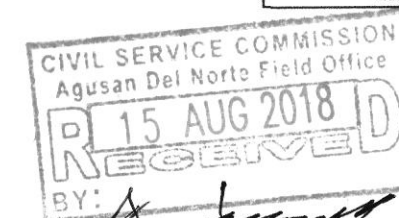


Republic of the Philippines  
Department of Education  
CARAGA REGIONAL OFFICE  
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of DepEd Caraga Regional Office in the CSC website:

FRANCIS CESAR B. BRINGAS, CESO V  
(Head of Agency)

Date: August 15, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ADMINISTRATIVE ASSISTANT I (Secretary I)	ADAS1-1020071-2014	7	15,254.00	Completion of two years in college	none required	none required	Career Service (Sub-Professional) First Level Eligibility		Office of the Regional Director
2	ADMINISTRATIVE ASSISTANT I (Secretary I)	ADAS1-1020062-2014	7	15,254.00	Completion of two years in college	none required	none required	Career Service (Sub-Professional) First Level Eligibility		Finance Division
3	TEACHING-AIDS SPECIALIST	OSEC-DECSB-TAS-1020001-1999	11	16,282.00	Bachelor's Degree relevant to the job	none required	none required	Career Service (Professional) Second Level Eligibility		Curriculum and Learning Management Division
4	ACCOUNTANT I	OSEC-DECSB-A1-1020001-1999	12	22,149.00	Bachelor's Degree in Commerce / Business Administration major in Accounting	none required	none required	RA 1080 (CPA)		Finance Division
5	Administrative Officer II (Budget Officer I)	ADOF2-1020064-2014	11	20,179.00	Bachelor's degree relevant to the job	none required	none required	Career Service (Professional) Second Level Eligibility		Finance Division
6	Administrative Aide VI (Clerk III)	ADA6-1020009-2004	6	14,340.00	Completion of two years studies in college	none required	none required	Career Service (Sub-Professional) First Level Eligibility		Administrative Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **September 11, 2018**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

FRANCIS CESAR B. BRINGAS, ESO V  
Regional Director  
J. Rosales Ave., Butuan City  
[caraga@deped.gov.ph](mailto:caraga@deped.gov.ph)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.