



Republika ng Pilipinas
DEPARTMENT OF EDUCATION
Caraga Administrative Region
Butuan City



August 16, 2018

REGIONAL MEMORANDUM
No. 438, s. 2018

POLICY RESEARCH TRAINING



To: **SCHOOLS DIVISION SUPERINTENDENTS**
This Region

1. The office through the Policy, Planning and Research Division will conduct a Policy Research Training on September 4-6, 2018 at Prince Hotel, Butuan City.
2. The aims of the activity are:
 - a. To gain knowledge on conducting a policy research;
 - b. To discuss the different stages of policy formulation; and
 - c. To appreciate the importance of research in policy making.
3. The participants of this training are:
 - a. 3 SDRC Members
 - b. All RRC Members
 - c. SEPS in Research
 - d. 2 CID EPS
4. The training is live-in, meals and snacks will be served for three days. Check in time is on September 4 at 2:00 PM.
5. Transportation expenses and travel allowance are chargeable against local funds subject to usual accounting rules and regulations.
6. Immediate and wide dissemination of this Memorandum to all concerned is highly desired.

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8/16/18


FRANCIS CESAR B. BRINGAS, CESO V
OIC-Regional Director

2018-08-17