



Republic of the Philippines  
Department of Education  
**CARAGA REGION XIII**  
J.P. Rosales Avenue, Butuan City



July 20, 2018



**REGIONAL MEMORANDUM:**

No. 386 s. 2018

**ACTIVITIES FOR LEVEL-UP THE ICT COMPETENCE THROUGH IN-SERVICE PROGRAMS FOR TEACHERS (LICIT)**

To: Schools Division Superintendents  
This Region

1. The Department of Education through the **Bureau of Learning Delivery – Teaching and Learning Division** will conduct the **Level-up the ICT Competence through In-service Programs for Teachers (LICIT)** with the following activities:

Name of the Activity	Objectives	Date	Venue
Workshop on Utilization and Development of National Survey Assessment Tool for Teacher Training 2018	Gather Data on ICT Education and identify the status, concerns and conditions of Philippine Educational System in ICT	October 8-12, 2018	Cavite
National Seminar – Workshop on Integrated ICT Competence for Teaching 2018	Train participants in ICT Education related to teaching and learning, current trends, issues and concerns	November 12-16, 2018	Cavite

2. With this, SDOs are required to nominate two (2) participants for the said activities. The potential participants must meet the following qualifications:
  - preferably supervisors, education program specialists, school heads, or head teachers who are knowledgeable in ICT Education and ICT Integration; have a good background in research and conducting it; and ICT enthusiasts;
  - physically and mentally fit;
  - have the ability to work under pressure;
  - open to constructive feedback on submitted output;
  - above satisfactory written communication and social interaction skills; and
  - ability to construct a research instrument, to contribute information to the developed instrument and to implement it later.
3. SDOs shall submit thru email the **nomination form (please see attached form)** with attached soft copy of **personal data sheet** to **marcelino.ahon@deped.gov.ph** not later than **12 NN of July 26, 2018**.
4. The submitted documents will be forwarded to the **Bureau of Learning Delivery-Teaching and Learning Division in DepEd Central Office** for screening and final selection of ten (10) official participants from Caraga region. Official participants will be notified thru phone or email.

5. All expenses relative to the conduct of the activity shall be charged against **2018 HRTD Funds**. Participants are advised to secure their approved Travel Order/Authority before they go to the activity.
6. Immediate dissemination of this memorandum is highly enjoined.

  
**BEATRIZ G. TORNO, Ph.D., CESO IV**  
Regional Director 

ORD/ICTU01/mma

**Level-up the ICT Competence through In-service Programs for Teachers (LICIT)**

**DEPARTMENT OF EDUCATION**

**Nomination Form**

Division \_\_\_\_\_

	<b>Fullname (Surname First)</b>	<b>Position</b>	<b>School / Office</b>	<b>Email Address</b>	<b>Contact No.</b>	<b>Research Conducted/ Activities related to ICT (You may use additional sheets, if necessary)</b>
1						
2						

Recommended by:

\_\_\_\_\_  
Schools Division Superintendent  
Division of \_\_\_\_\_

*Note: please submit together with the softcopy of their PDS*



Republic of the Philippines

## Department of Education

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*Undersecretary for Curriculum and Instruction*

### MEMORANDUM

DM-CI-2018-\_\_\_\_\_

**Original  
Signed**

TO : **Regional Directors  
Regional Secretary, ARMM  
All others concerned**

FROM : **LORNA DIG DINO, Ph. D.  
Undersecretary for Curriculum and Instruction**

SUBJECT : **Activities for Level-up the ICT Competence through  
In-service Programs for Teachers (LICIT)**

Date : July 6, 2018

In line with the implementation of the K to 12 Basic Education Program pursuant to RA 10533, the Department of Education through the Bureau of Learning Delivery – Teaching and Learning Division will conduct the ***Level-up the ICT Competence through In-service Programs for Teachers (LICIT) with the following activities:***

<b>Name of the Activity</b>	<b>Objectives</b>	<b>Date</b>	<b>Venue</b>	<b>Participants</b>
Workshop on Utilization and Development of National Survey Assessment Tool for Teacher Training 2018	Gather data on ICT Education and identify the status, concerns and conditions of Philippine Educational System in ICT	October 8-12, 2018	Cavite	35
National Seminar – Workshop on Integrated ICT Competence for Teaching 2018	Train participants in ICT Education related to teaching and learning, current trends, issues and concerns	November 12-16, 2018	Cavite	145

In this connection, we would like to request your office to nominate participants from your respective regions for the said activities. The potential participants must meet the following qualifications:

1. preferably, supervisors, education program specialists, school heads, head teachers who are knowledgeable in ICT Education and ICT Integration; have a good background in research and conducting it; and ICT Enthusiasts;
2. physically and mentally fit;
3. have the ability to work under pressure;
4. open to constructive feedback on submitted output;
5. above satisfactory written communication and social interaction skills; and
6. ability to construct a research instrument, to contribute information to the developed instrument and to implement it later.